# **Presentations and Delegations**

### Request for Recommendation Priorities Committee



					T	ype of	Decision				
Meeting Date	May 11, 20	05			_		Report Date	Apr	il 29, 2005		
Recommendation	on	Х	Yes		No		Priority	X	High	Low	
		Dire	ection O	nly			Type of Meeting	х	Open	Closed	

#### **Report Title**

City of Lakes Family Health Team

#### Policy Implications + Budget Impact

Χ

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified

Details associated with capital funding are yet to be determined. At current, four sites are considered for family health teams: Valley East municipal building, Walden municipal building, Pioneer Manor - one wing, and Rayside Balfour municipal building.

#### Recommendation

That the City of Greater Sudbury through the partnership with the Hôpital Régional Sudbury Regional Hospital (HRSRH) and the Northern Ontario School of Medicine (NOSM) support the development of the City of Lakes Family Health team through consideration of using four municipal buildings; and

That staff assist in the development of the City of Lakes Family Health Team through participation in the interim Steering Committee.

**X** Background attached

Recommendation attached

**Recommended by the Department Head** 

C matter

Catherine Matheson
General Manager, Community Development

Recommended by the C.A.O.

Mark Mieto

hi**le**f Admi**h**istrative Officer

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Title: City of Lakes Family Health Team Page: 1

Date: April 29, 2005

Report Authored By	
Linkossi	
Kim Rossi	
Coordinator of Health Initiatives	

	Division Review	
Name		
and Title		

#### **Background**

The Honourable George Smitherman, Minister of Health and Long Term Care, announced funding the implementation of 150 Family Health Teams within the province by 2007/2008, as a measure to address the shortage of family medicine practitioners. Family Health Teams(FHTs) provide an interdisciplinary model of delivering primary health care and comprehensive care that will include health promotion and treatment of minor illnesses and chronic diseases. The team could include physicians, specialists, nurse practitioners, and other allied health care providers.

#### **Expressions of Interest**

The MOHLTC invited health care providers to submit an expression of interest by means of a proposal by February15, 2005. A total of 213 proposals were submitted. On April 15, 2005, it was announced that 52 proposals throughout the province had been successful. The MOHLTC received 30 proposals from Northeastern Ontario with 6 being awarded. Included was the expression of interest submitted by the City of Lakes Family Health Team for the areas of Walden, Valley East, Rayside Balfour and Pioneer Manor.

#### **City of Lakes Family Health Team**

A submission for a family health team was made by HRSRH, NOSM and the CGS. Each has contributed significantly by means of in-kind support, infrastructure and clinical teaching.

To date 25 medical professionals have committed to the The City of Lakes Family Health Team that includes primary care physicians, specialists, nurse practitioners, nurses and other registered health care providers.

The location of the sites identified in the proposal reflect the city's commitment to enhancing the delivery of primary care to those areas most affected by the shortage of family medicine practitioners. They are: Valley East, Rayside Balfour and Walden. The Pioneer Manor location will provide some of the fundamental elements to realize the seniors campus.

#### **Next Steps**

The MOHLTC will guide the FHTs to development and implementation.

The next steps include:

- a) formative stage governance formation, the development of an interim steering committee, that will include two members from each of the partners
- b) planning determining services and programs
- c) business plan submit detailed funding request
- d) pre-operational renovations, IT
- e) operational

Council will receive further details on the development of the City of Lakes Family Health Team as information arises.

## Request for Recommendation **Priorities Committee**



					Т	ype of	Decision					
Meeting Date	May 11, 20	05					Report Date	Apri	il 29, 200	5		
Recommendation	on		Yes	х	No		Priority		High	х	Low	
		Dire	ection C	Only			Type of Meeting	х	Open		Closed	

#### **Report Title**

Mayor and Council's Children First Roundtable Update

	Policy Implications + Budget Impact		Recommendation
	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified		
			This report is for the information of Council.
X	Background attached		Recommendation attached
		_	
	Recommended by the Department Head		Recommended by the C A O

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Catherine Matheson General Manager, Community Development Department

f Administrative Officer

Title: Mayor and Council's Children First Roundtable Update Page: 1

Date: April 28, 2005

#### **Report Authored By**

Deborah Tincombe Manager, Community Development and Social Policy

Division Review	

#### **Executive Summary**

The Mayor and Council's Children First Roundtable, which is chaired by Ward 6 Councillor Janet Gasparini, is comprised of twelve community members who were appointed in May 2004. Three subcommittees – Advisory, Public Relations and Research – actively pursue the Roundtable's work plan that addresses improving the quality of life of children and youth in the City of Greater Sudbury.

#### **Work Plan and Accomplishments**

Over the past year, the Roundtable and its sub-committees have been involved with several initiatives; some are completed while others continue to progress. These initiatives that are in progress and accomplishments include:

Participation in Week of the Child activities;

Support of the Early Learning and Child Care Initiative;

Advocacy for Children's Mental Health Services;

Support of the Human League's PLAY Program;

Establishment of Children's Research Network and Research Projects;

Publication of the 2004 Children First Report Card;

Promotion of the Children First Charter;

Hosting the Butterfly Brunch;

Recognition of Greater Sudbury by UNICEF's Child Friendly Cities Initiative.

Date: April 28, 2005

#### Structure of the Mayor and Council's Children First Roundtable

The Mayor and Council's Children First Roundtable, which is chaired by Ward 6 Councillor Janet Gasparini, is comprised of twelve community members who were appointed in May 2004. The Roundtable meets on a regular basis, usually every second month, and three sub-committees actively pursue the Roundtable's work plan that addresses improving the quality of life of children and youth in the City of Greater Sudbury. The three Sub-Committees are: Advisory, Public Relations and Research. Staff members from the Community Development Department provide support to the Roundtable and its sub-committees.

#### **Work Plan and Accomplishments**

Over the past year, the Roundtable and its sub-committees have been involved with several initiatives; some are completed while others continue to progress:

#### Week of the Child

The Roundtable and the Children Services Division provided assistance to the community committee in hosting the annual Week of the Child event from October 2<sup>nd</sup> to 9<sup>th</sup>, 2004.

#### Early Learning and Child Care Initiative

The Roundtable made a presentation to Council in November 2004 recommending the adoption of the plan which will expand the current child care system and improve supports to children with special needs. Council endorsed the recommendation and followed through by allocating the necessary resources in the 2005 City budget.

#### Children's Mental Health Services

The Roundtable supported Mental Health Advocates' request that the Provincial government review the governance model of the North East Mental Health Centre and continues to advocate for the provision of adequate support for children's mental health services.

#### **Human League's PLAY Program**

The Advisory Sub-Committee brought together community partners to brainstorm ideas that could lead to sustainability of the PLAY Program which provides recreational opportunities to children from low-income families. Since that time, a community service club has shown interest in providing support to the program. The Human League is also reviewing options with respect to fundraising, has received funding from the Canadian Tire Foundation and has strengthened its partnership with Sudbury United Way / Centraide.

Date: April 28, 2005

#### Children's Research Network and Research Projects

The Research Sub-Committee is establishing a Children's Research Network of professionals from throughout the community. Creating a healthy community requires collaborative relationships, such as this one, which bring together the community and institutions as equal partners, to build upon the assets, strengths and capacities. Representation on the sub-committee currently includes Northern Ontario School of Medicine; Sudbury and District Health Unit; Ontario Years Centre; Social Planning Council; Our Children, Our Future; Laurentian University; and City of Greater Sudbury. Prevention of childhood obesity is one area of research that is being looked into by the sub-committee as this has been identified as a high-priority concern with the members of the Roundtable.

#### Children First Report Card

The Research Sub-Committee is collecting statistical information pertaining to set indicators as reflected in the Children First Charter that measure the status of children who reside in the City. Examples of these indicators include access to safe housing, quality child care and recreation and leisure activities. In the fall of this year, the 2004 Children First Report Card will be published and will provide a comparison to data collected in 2002, when the first Report Card was published.

#### **Children First Charter**

The Roundtable remains committed to the advancement of the Children First Charter that was endorsed by City Council in 2002. The Children First Charter is now regularly included in the Leisure Guide for distribution throughout the community. A major promotion of the Charter also took place on the occasion of National Child Day on November 20<sup>th</sup> through local newspapers and a media event in conjunction with the Santa Claus parade. The Roundtable is hopeful that increased numbers of community agencies and businesses will adopt the Charter and with it, child friendly policies and practices.

#### The Butterfly Brunch

The Butterfly Brunch, which is being organized by the Roundtable's Public Relations Sub-Committee, is an event which will recognize organizations and business in the community who have adopted the Children First Charter and encourage others to become "child friendly". Representatives of non-profit agencies, businesses, community leaders, the Mayor and Council will be invited to attend this event on Tuesday May 17.

#### **UNICEF's Child Friendly Cities Initiative**

The City of Greater Sudbury has been recognized by UNICEF's Child Friendly Cities Initiative (CFCI) as one of eight hundred and twenty-one (821) cities around the world that is adhering to the principles of this global movement. The Children First Charter is cited by CFCI as a child rights focussed initiative that is being implemented at the local governance level. The Roundtable's Advisory Committee is developing strategies that will ensure that the process of implementing children's rights locally is based upon the nine building blocks that create a Child Friendly City. Some of the initiatives that have been

Title: Mayor and Council's Children First Roundtable Update  Date: April 28, 2005	Page: 4
proposed as part of this strategy are the implementation of a "Youth Vote" program in conjunction the next Municipal Election, as well as the publication of a "Children's Budget" which will help to the City budget's impact on children. The plan to implement the Child Friendly City strategy will be brought to Council for approval once finalized.	assess
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### Request for Recommendation Priorities Committee



Type of Decision												
Meeting Date	April 27, 20	005					Report Date	Apr	il 15, 200	5		
Recommendation	on	Х	Yes		No		Priority	х	High		Low	
100 mg		Dire	ection O	nly			Type of Meeting	х	Open		Closed	4

#### **Report Title**

City of Greater Sudbury Film Policy

### Policy Implications + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified

Background attached

X

#### Recommendation

WHEREAS the Economic Development Strategic Plan for Greater Sudbury identifies a vision for Greater Sudbury to become "A city for the creative, curious and adventuresome";

AND WHEREAS the City of Greater Sudbury recognizes the important economic and social benefits of film, television and video production in the community;

AND WHEREAS it is in the City's best interests to have a Film Policy to provide guidelines for a coordinated approach to film and television production in the area and on streets and properties falling under the jurisdiction of the City of Greater Sudbury;

Recommendation attached

#### Recommended by the Department Head

Doug Naddrozny, General Manager Growth and Development Recommended by the C.A.O.

Mark Mieto

Chief Administrative Officer

Title: CITY OF GREATER SUDBURY FILM POLICY

Date: APRIL 15, 2005

Report Authored By
Rob Skelly Manager of Tourism, Culture, and Marketing

 and the second	Division Re	eview	

Page: 2

#### **RECOMMENDATION** (continued):

AND WHEREAS the Greater Sudbury Development Corporation has endorsed the City of Greater Sudbury Film Policy prepared by staff and other stakeholders at its meeting on October 13, 2004;

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury Film Policy, attached as Schedule 'A' be recommended for approval and implementation.

#### **BACKGROUND**

The attached draft Film Policy for Greater Sudbury was developed by staff from Growth and Development Department, in consultation with other City divisions, and in co-operation with staff from Music and Film and Motion.

A first draft was reviewed by the Community Economic Development Committee (CED) on two occasions. A revised draft was reviewed by the GSDC Board at its meeting on October 13, 2004 and recommended to City Council for final approval and implementation.

The draft policy will be presented to Priorities Committee for consideration on April 27, 2005.

#### Schedule 'A'

#### The Film Industry in Greater Sudbury

The City of Greater Sudbury welcomes the opportunity to work with film industry professionals on all elements of your film production. With the assistance of Music and Film in Motion – which serves as the city's film and music liaison organization, we aim to assist you from the moment you begin scouting locations to pack-up and departure.

The Sudbury area in itself is rich in unique natural, urban, industrial and cultural landmarks. The City of Greater Sudbury spans over 3,600 square kilometers and features a wealth of charming communities, and natural landscapes from the northern beauty of Onaping Falls immortalized by the Group of Seven, to the rugged geological formations studied by Apollo astronauts.

Greater Sudbury has a storied history in film exhibition as home to Canada's fourth largest film festival, Cinéfest. The recently expanded 9-day event now features a dynamic industry center which features a variety of workshops and networking sessions attended by hundreds of Canadian industry professionals. As well, the community's unique locales have served as an ideal platform to attract a number of commercial, video and feature film productions.

More so, the city has hosted a number of commercial, video, and feature film productions – most notably Men With Brooms (Paul Gross, 2002) and Two Thousand and None (Arto Paragamian, 1999) starring John Turturro. Factor in Greater Sudbury's film-friendly environment and hospitality network, and we happily welcome your consideration for your next project!

Thank you for pointing your camera lens in our direction! We look forward to working with you.

#### **Policy Statement**

The City of Greater Sudbury recognizes the important economic and social benefits of film, television and video production in our community. More so, the community recognizes the short and long-term impact that the growth of this sector will have on Greater Sudbury. As such, the City of Greater Sudbury will — with the assistance of Music and Film in Motion — continue to liaise with provincial and federal government agencies in support of film production and incentives in the area.

A partnership between Music and Film in Motion and the City of Greater Sudbury has been established to provide local support to the film and television industry considering locations work in the area. The partnership seeks to further film development in Greater Sudbury and will, wherever possible, assist in the provision of services and resources in keeping with industry standards.

The rights, safety and privacy of the citizens and businesses are very important to our community Sudbury and therefore the City of Greater Sudbury requires all film, television, and video production to be reported and coordinated with Music and Film in Motion and the City of Greater Sudbury.

#### **Purpose**

The Greater Sudbury Film Policy has been developed to provide guidelines for a coordinated approach to film and television production in the area and on streets and properties falling under the jurisdiction of the City of Greater Sudbury. It is intended to attract, encourage and facilitate film and video projects in the City of Greater Sudbury.

#### **Filming Guidelines**

#### 1. Key Contacts

Music and Film in Motion and the Development Officer - Culture of the City of Greater Sudbury, Growth and Development Department will facilitate the permit application and notification processes. The production company should contact Music and Film in Motion or the City of Greater Sudbury as early in the location identification process as possible, in order to better serve and facilitate the project, including the application process.

Should assistance be required, the Development Officer – Culture, of the City of Greater Sudbury and Music and Film in Motion will guide the production company through the permit/approval process.

Music and Film in Motion will act as the agent and main point of contact for productions interested in filming in the City of Greater Sudbury, and will support the production by providing the following (but not limited to) services:

- Location scouting and management, particularly of non-city owned properties and locales
- Access to contacts and resources as required (crew, cast, equipment, ancillary services like catering, hospitality, etc.)
- On-set problem solving as required

Music and Film in Motion is an independent not-for-profit corporation.

The Development Officer – Culture, of the City of Greater Sudbury will serve to protect the production company from unnecessary delays and provide quick and accurate solutions to ensure that the production unfolds smoothly.

Specific duties of the Development Officer – Culture may include:

- Assist the production company, businesses and residents affected by production as required
- Ensure compliance with necessary agreements, permits, procedures, policies and by-laws
- Provide estimates of required fees and costs. While no fee is required for filming permit applications, fees and costs may apply, depending on the City services required for the filming activity.

#### Film Sudbury Your Guide to Filming in Greater Sudbury

#### Contact:

Music and Film in Motion 45 Durham Street, Suite 105 Sudbury, ON P3E 3M2 Phone: 705.674.9954

Fax: 705.674.9990

Email: info@musicandfilminmotion.com

www.thinknorth.ca

City of Greater Sudbury Growth and Development Department Development Officer - Culture PO Box 5000 Stn A, 200 Brady Street Sudbury, ON P3A 5P3

Phone: 1.800.708.2505 Email: film@sudbury.ca

#### 2. Permit Application

Permits are required for location filming (save for current affairs and newscasts) on the streets or property under the jurisdiction of the City of Greater Sudbury. Permit applications by the production company will be accepted by the Development Officer - Culture of the City of Greater Sudbury and channeled through the necessary City departments for review. The General Manager of Growth and Development Department, or designate, has the authority to issue filming permits.

To avoid unnecessary delays, the City of Greater Sudbury should be notified as early as possible. Advance notice of 10 days is recommended.

#### 3. Notification

Community/Residents/Businesses: The production company will notify affected residents, occupants and businesses at least five (5) business days in advance of filming. Duration, location of filming, special affects, full or partial lane closures, sidewalk usage and street parking restrictions will be communicated to areas affected by filming activity. Notification will include the name of the production manager, title of the production, and a key contact. A copy of any notification letters will be provided to the City of Greater Sudbury. The City of Greater Sudbury will assist the production company in securing the addresses of those individuals and businesses affected.

- Council: Council will be notified by the General Manager of Growth and Development Department, or designate, of any film activity five (5) business days prior to filming, whenever possible. Council will be notified immediately of any exception to the policy. The notification will include (whenever possible) the name of the production company, title, genre, content synopsis, director, production manager, location manager and principal cast.
- Traffic, Police, Fire, Emergency, Property, Transit Services and other City sections: Depending on the nature and requirements of the production, the applicant may require the approval from the above-mentioned departments. The Development Officer Culture will facilitate this review. In the event that City of Greater Sudbury by-laws require public notification through local media, the production company will absorb said costs.

#### 4. Consideration to the Citizens of Greater Sudbury

Residents and area business operators should not experience undue conditions resulting from the production. This includes, but is not limited to, spillover lighting, vehicle exhaust and noise, which may negatively impact the ability to conduct business or enjoy property.

- The production company shall adhere to the City of Greater Sudbury Noise By-Law
- Lighting should be oriented away from neighboring residences
- Filming will not proceed between 11:00 p.m. and 7:00 a.m. without appropriate notification to residents
- All generators used in public areas will be equipped with silencing mechanisms as required

Necessary exceptions to the above specifications will require approval from Council.

#### 5. Quality of Place

The production company is responsible to ensure that company staff operates in a safe and professional manner throughout the course of their duties.

The production company shall ensure the minimum affect on the quality of place and safety of residents and/or businesses in the filming area, including access to property and vehicular, pedestrian and special needs access to adjacent properties.

Production crews are responsible to clean the location at the end of the shoot day with minimum noise and disruption. Upon shoot completion, the production company shall return the location to its original condition. Materials and debris are not to be washed into area catch basins. The production company shall arrange for the proper disposal of all waste and recyclable materials. Private waste disposal and recycling companies are listed in the Yellow Pages under "Rubbish Removal" and "Recycling".

Production crews shall adhere to the City of Greater Sudbury Smoking By-Law.

Removal, trimming and/or cutting vegetation or trees is prohibited unless approved by the City of Greater Sudbury.

In the event of any damage to public or private property, the production company or applicant will be responsible for all fees associated with restoration.

#### 6. Traffic Disruption

Traffic and pedestrian control will be undertaken in consultation with and under the supervision of City of Greater Sudbury Police Services and Traffic Services.

- Approvals are required when pedestrian or vehicular traffic will be affected. No interference with pedestrian or vehicular traffic is to occur without being noted on the permit.
- Every opportunity shall be allowed to ensure access to vehicle or pedestrian traffic, or people with disabilities.
- Production vehicles shall comply with existing traffic regulations.
- Save for roads closed to filming, all moving vehicles shall adhere to posted speed limits and regulations unless otherwise directed by a supervising Police Officer.
- Traffic stoppages due to filming shall be limited to a maximum 3 5 minutes unless otherwise specified in the permit. Stoppages will occur under the supervision of a Police Officer.

The production company will arrange for Police Officers as required, and shall cover, alter, remove and/or reinstall traffic or street signs as necessary and in concurrence with Traffic Services. All costs incurred are the expense of the production company.

Traffic matters involving Provincial Highways under Ontario Provincial Police (OPP) jurisdiction should be referred to the OPP for consultation.

#### 7. Parking

Production vehicles shall adhere to parking regulations of the City of Greater Sudbury and shall not block fire hydrants including sprinkler and standpipe connections, impede emergency vehicle access, or park within 9 meters of an intersecting street. The production company shall also comply with any other requirements as specified on permits issued from the requisite department of the City of Greater Sudbury.

As a general rule, production vehicles shall not block bus stops, pedestrian crossovers, signalized intersections, driveways, accesses/egresses/ingresses, ramps, parking lot entrances and accessible parking for persons with disabilities. Exceptions will be identified on the permit.

#### 8. Special Effects

Use of guns, gunfire, explosives, bombs/mock ups, flash power, detonators, flammable liquids or materials, and stunt work requires approval of the Police Services and Fire Services. Police Officers and Emergency Medical Services personnel are required when detonating pyrotechnic effects or filming dangerous situations. All costs associated with complying with the above – including cleanup – are at the expense of the production company or applicant.

#### 9. Indemnification

An indemnity clause will form part of the permit application process.

The production company or applicant shall indemnify and save harmless the City of Greater Sudbury from and against all claims, actions, damages, injuries, costs, expenses or losses whatsoever, which may arise or be brought against the City of Greater Sudbury as a result of or in connection with the use of said location(s) by the applicant, its employees, contractors, agents or representatives. Specifically, the City of Greater Sudbury will not be responsible for any liability arising from these activities with respect to advertising, copyright or trademark infringements.

#### 10. Insurance

The applicant shall provide and maintain – at its own expense including deductibles – the following:

- i) A comprehensive general liability insurance in the amount of not less than \$2,000,000 (two million dollars) inclusive limit for any occurrence required. Additional insurance may be required depending on other specific activities, in which case the amount will be determined by the Risk Management Team of the City of Greater Sudbury. An insurance company registered to do business in the Province of Ontario must provide liability.
- ii) Automobile third-party liability insurance in the amount of not less than \$1,000,000 (one million dollars) inclusive limit covering all vehicles used in connection with the filmmaking activities required.
- iii) On all policies, the City of Greater Sudbury must be named as an additional insured and a cross-liability clause must be included.
- iv) A thirty (30) day notification prior to the cancellation of policy must be included.
- v) The City of Greater Sudbury has a Special Events Certificate to be completed for insurance verification.
- vi) User Group insurance may be available for purchase.

#### 11. Safety

- All electrical work and equipment shall be inspected and/or approved by the Electrical Safety Authority's Electrical Inspection as per the Ontario Electrical Safety Code.
- Interior signage (including exit and fire) shall not be covered unless expressly agreed upon by the property manager.
- The production company shall adhere to the Ontario Ministry of Labour Safety Guidelines for the Film & Television Industry in Ontario and the Ontario Ministry of Transportation Manual of Uniform Traffic Control Devices for Temporary Work Sites.

The above information can be obtained from respective ministries, Music and Film in Motion, and the City of Greater Sudbury, Growth and Development Department.

#### 12. Local Sourcing

The production company will make every effort to utilize local businesses and services throughout the course of production activity, including 'pre' and 'post' production work. Music and Film in Motion is a source of information for local services.

#### 13. Acknowledgement

The City of Greater Sudbury wishes to enhance its ability to attract commercial, video and film production and promote the City and asks for:

- A letter confirming that the City of Greater Sudbury will receive a screen credit on the final film/video
- An economic impact statement outlining the dollars spent by the production company in Greater Sudbury
- Any stills/clips/etc. filmed in Greater Sudbury to be utilized by the City of Greater Sudbury for promotional activities

#### 14. Expenses and Permit Fees

All out-of-pocket expenses and fees related to the use of city roads, properties, parks or equipment is the responsibility of the production company. The company shall be provided with an estimate of these costs prior to permitting and/or film activity. Once filming begins, the company shall be informed immediately of any changes to these arrangements.

#### 15. Security Deposit

The applicant may be required to provide a cash payment or letter of credit as deemed necessary. The deposit shall be returned when all conditions, including cleanup, have been paid.

#### Film Sudbury Your Guide to Filming in Greater Sudbury

#### **Disclaimer**

The City of Greater Sudbury reserves the right to refuse to allow filming or issuance of a permit to a production company or individual that does not comply and/or satisfy the criteria outlined in these guidelines or for any reason. Decisions will be made on an individual basis.