

# Request for Decision City Council



## Type of Decision

Meeting Date	February 27, 2003				Report Date	February 19, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

## Report Title

**Award of Tender - Fifty-Five Light Vehicles**

### Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Background Attached

### Recommendation

That the tender for the purchase of Fifty-Three (53) Light Vehicles be awarded to Cambrian Ford Sales Inc. in the amount of \$1,416,524.08, this being the lowest tender meeting all the requirements of the specifications and that the tender for the purchase of two (2) Mini Vans / Cargo Type be cancelled and re-tendered as two (2) Mini Window Vans.

Recommendation Continued

### Recommended by the General Manager

Don Belisle  
General Manager of Public Works

### Recommended by the C.A.O.

Mark Mieto  
Chief Administrative Officer

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**Report Prepared By**

  
 Ray Martin  
 Manager of Fleet

**Division Review**

  
 Maurice Montpellier  
 Director of Operations

Tenders for the purchase of the Fifty-Five (55) Light Vehicles were opened at the Tender Opening Meeting of February 4, 2003. Suppliers had the option of submitting bids on one or nine of the tender groups available, identified as Tender "A" through to Tender "I".

The bid results are as follows:

<b>Tender A - Two (2) ½ Ton Trucks - Work Crews</b>		<b>Meeting All Specifications</b>	
<b>Company</b>	<b>Total Cost (Taxes are Extra)</b>	<b>Yes</b>	<b>No</b>
Mid North Motors	\$18,678.00		✓
Belanger Ford Lincoln Centre	\$18,728.00		✓
Tasse Automobiles Ltd.	\$18,805.00		✓
Alex Irvine Motors	\$19,169.00		✓
Crosstown Oldsmobile Chevrolet Ltd.	\$19,217.00		✓
<b>Cambrian Ford Sales Inc.</b>	<b>\$19,522.00</b>	✓	
Capital Dodge Chrysler Jeep Ltd.	\$22,015.00		✓
Mike Doyle Dodge Chrysler	\$22,173.99		✓
Arthur Chrysler Plymouth Limited	\$23,216.00		✓
Laking Toyota	\$23,999.00		✓
Laurentian Motors	no bid		

<b>Tender B - Two (2) Pick Up Trucks with Air Compressors</b>		<b>Meeting All Specifications</b>	
<b>Company</b>	<b>Total Cost (Taxes are Extra)</b>	<b>Yes</b>	<b>No</b>
Mid North Motors	\$22,846.00		✓
Crosstown Oldsmobile Chevrolet Ltd.	\$32,866.00		✓
Alex Irvine Motors	\$34,199.00		✓
<b>Cambrian Ford Sales Inc.</b>	<b>\$35,787.00</b>	✓	
Tasse Automobiles Ltd.	\$36,297.33		✓
Belanger Ford Lincoln Centre	no bid		
Capital Dodge Chrysler Jeep Ltd.	no bid		
Mike Doyle Dodge Chrysler	no bid		
Arthur Chrysler Plymouth Limited	no bid		
Laking Toyota	no bid		
Laurentian Motors	no bid		

<b>Tender C - Twenty Eight (28) ½ Ton Pick Up Trucks</b>		<b>Meeting All Specifications</b>	
<b>Company</b>	<b>Total Cost (Taxes are Extra)</b>	<b>Yes</b>	<b>No</b>
Mid North Motors	\$19,875.00		✓
Alex Irvine Motors	\$20,293.00		✓
Crosstown Oldsmobile Chevrolet Ltd.	\$20,339.00		✓
Tasse Automobiles Ltd.	\$20,369.00		✓
Belanger Ford Lincoln Centre	\$20,462.00		✓
<b>Cambrian Ford Sales Inc.</b>	<b>\$20,977.00</b>	✓	
Laurentian Motors	\$21,335.00		✓
Capital Dodge Chrysler Jeep Ltd.	\$22,015.00		✓
Mike Doyle Dodge Chrysler	\$22,173.99		✓
Arthur Chrysler Plymouth Limited	\$23,216.00		✓
Laking Toyota	\$25,599.00		✓

Tender D - Eight (8) 3/4 Ton Pick Up Trucks		Meeting All Specifications	
Company	Total Cost (Taxes are Extra)	Yes	No
Mid North Motors	\$22,846.00		✓
Crosstown Oldsmobile Chevrolet Ltd.	\$22,879.00		✓
Tasse Automobiles Ltd.	23,002.25		✓
Belanger Ford Lincoln Centre	23,282.00		✓
Alex Irvine Motors	23,412.00		✓
<b>Cambrian Ford Sales Inc.</b>	<b>24,420.00</b>	✓	
Mike Doyle Dodge Chrysler	26,551.99		✓
Capital Dodge Chrysler Jeep Ltd.	26,679.00		✓
Arthur Chrysler Plymouth Limited	27,198.00		✓
Laking Toyota	no bid		
Laurentian Motors	no bid		

Tender E - Three (3) 3/4 Ton Crew Cab Trucks		Meeting All Specifications	
Company	Total Cost (Taxes are Extra)	Yes	No
Mid North Motors	\$27,321.00		✓
Crosstown Oldsmobile Chevrolet Ltd.	\$27,480.00		✓
Tasse Automobiles Ltd.	\$27,677.25		✓
Alex Irvine Motors	\$27,999.00		✓
Belanger Ford Lincoln Centre	\$28,229.00		✓
Capital Dodge Chrysler Jeep Ltd.	\$28,292.00		✓
Mike Doyle Dodge Chrysler	\$28,715.99		✓
<b>Cambrian Ford Sales Inc.</b>	<b>\$28,971.00</b>	✓	
Arthur Chrysler Plymouth Limited	no bid		
Laking Toyota	no bid		
Laurentian Motors	no bid		

<b>Tender F - Two (2) Mini-Vans / Cargo Type</b>		<b>Meeting All Specifications</b>	
<b>Company</b>	<b>Total Cost (Taxes are Extra)</b>	<b>Yes</b>	<b>No</b>
Tasse Automobiles Ltd.	\$20,586.00		✓
Capital Dodge Chrysler Jeep Ltd.	\$20,892.00		✓
Belanger Ford Lincoln Centre	\$21,040.00		✓
Cambrian Ford Sales Inc.	\$21,592.00		✓
Mid North Motors	\$22,877.00		✓
Crosstown Oldsmobile Chevrolet Ltd.	\$22,953.00		✓
Alex Irvine Motors	\$23,499.00		✓
Mike Doyle Dodge Chrysler	no bid		
Arthur Chrysler Plymouth Limited	no bid		
Laking Toyota	no bid		
Laurentian Motors	no bid		

<b>Tender G - Eight (8) Mini-Vans - Window Type</b>		<b>Meeting All Specifications</b>	
<b>Company</b>	<b>Total Cost (Taxes are Extra)</b>	<b>Yes</b>	<b>No</b>
Alex Irvine Motors Ltd.	\$21,095.00		✓
Capital Dodge Chrysler Jeep Ltd.	\$21,172.00		✓
Laurentian Motors	\$21,598.00		✓
Belanger Ford Lincoln Centre	\$22,378.00		✓
Arthur Chrysler Plymouth Limited	\$22,458.00		✓
Tasse Automobiles	\$22,459.00		✓
<b>Cambrian Ford Sales Inc.</b>	<b>\$22,580.00</b>	✓	
Crosstown Oldsmobile Chevrolet Ltd.	\$22,947.00		✓
Mike Doyle Dodge Chrysler	\$23,107.99		✓
Mid North Motors	\$24,652.00		
Laking Toyota	no bid		

<b>Tender H One - (1) 3/4 ton 4x4 Pick Up with Air Compressor</b>		<b>Meeting All Specifications</b>	
<b>Company</b>	<b>Total Cost (Taxes are Extra)</b>	<b>Yes</b>	<b>No</b>
Mid North Motors	\$30,434.00		✓
Crosstown Oldsmobile Chevrolet Ltd.	\$36,219.00		✓
Alex Irvine Motors Ltd.	\$37,175.00		✓
<b>Cambrian Ford Sales Inc.</b>	<b>\$38,500.00</b>	✓	
Tasse Automobiles	\$39,385.25		✓
Belanger Ford Lincoln Centre	no bid		
Capital Dodge Chrysler Jeep Ltd.	no bid		
Mike Doyle Dodge Chrysler	no bid		
Arthur Chrysler Plymouth Limited	no bid		
Laking Toyota	no bid		
Laurentian Motors	no bid		

<b>Tender I One - (1) Heavy Duty One Ton Window Van</b>		<b>Meeting All Specifications</b>	
<b>Company</b>	<b>Total Cost (Taxes are Extra)</b>	<b>Yes</b>	<b>No</b>
Mid North Motors	\$25,210.00		✓
Crosstown Oldsmobile Chevrolet Ltd.	\$25,464.00		✓
Tasse Automobiles	\$25,568.00		✓
Alex Irvine Motors Ltd.	\$25,822.00		✓
Mike Doyle Dodge Chrysler	\$26,060.99		✓
Belanger Ford Lincoln Centre	\$26,209.00		✓
<b>Cambrian Ford Sales Inc.</b>	<b>\$26,404.00</b>	✓	
Capital Dodge Chrysler Jeep Ltd.	no bid		
Arthur Chrysler Plymouth Limited	no bid		
Laking Toyota	no bid		
Laurentian Motors	no bid		

In summary, award is recommended to the lowest Bidder meeting specifications, being Cambrian Ford Sales Inc. for Tenders "A", "B", "C", "D", "E", "G", "H", and "I".

Tender	Unit Price	Tax Per Unit	Total Unit Cost	No. of Units	Total Tender Cost
<b>Tender A</b> Two (2) ½ Ton Trucks - Work Crews	\$19,522.00	\$3,037.70	\$22,559.70	2	\$45,119.40
<b>Tender B</b> Two (2) Pick Up Trucks with Air Compressors	\$35,787.00	\$5,568.46	\$41,355.46	2	\$82,710.92
<b>Tender C</b> Twenty-Eight (28) ½ Ton Pick Up Trucks	\$20,977.00	\$3,264.02	\$24,241.02	28	\$678,748.56
<b>Tender D</b> Eight (8) ¾ Ton Pick Up Trucks	\$24,420.00	\$3,799.75	\$28,219.75	8	\$225,758.00
<b>Tender E</b> Three (3) ¾ Ton Crew Cab Trucks	\$28,971.00	\$4,507.89	\$33,478.89	3	\$100,436.67
<b>Tender G</b> Eight (8) Mini Vans - Window Type	\$22,580.00	\$3,513.45	\$26,093.45	8	\$208,747.60
<b>Tender H</b> One (1) ¾ Ton 4x4 Pick Up with Air Compressor	\$38,500.00	\$5,990.60	\$44,490.60	1	\$44,490.60
<b>Tender I</b> One (1) Heavy Duty One Ton Window Van	\$26,404.00	\$4,108.46	\$30,512.46	1	\$30,512.46
<b>Total Tender</b>					<b>\$1,416,524.08</b>

Tender "F", Two (2) Mini Vans / Cargo Type are no longer produced by the three major car manufacturers. We therefore recommend that the tender "F" be cancelled and re-tendered as two (2) Window Type Mini Vans.

Funding for these purchases is available from the 2002 Capital Budget for the replacement of vehicles and equipment.

# Request for Decision City Council




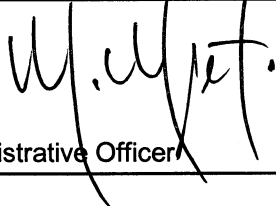
Type of Decision									
Meeting Date	February 27, 2003				Report Date	February 14, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
<b>Transit Concession</b>

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
Background Attached	

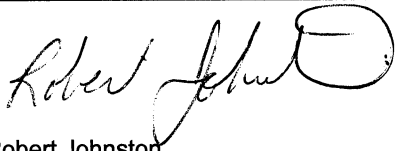
Recommendation
<p>That the contract for the delivery of concession services at the downtown Transit Terminal be awarded to Zio's Café, this being the only proposal to meet the criteria outlined in the Request For Proposal. The bid price is 15% of gross revenues or a minimum guarantee of \$22,000, whichever is greater, for the term of the contract between April 1<sup>st</sup>, 2003 to March 31<sup>st</sup>, 2005, with an option to extend the contract on a yearly basis for a period of an additional four (4) years pending an annual review by the Lessor.</p>
Recommendation Continued

Recommended by the General Manager
 Caroline Hallsworth General Manager, Citizen and Leisure Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer



**Report Prepared By**



Robert Johnston  
Director of Transportation Services

**Division Review**

**Executive Summary**

The downtown Transit Terminal concession contract between the City and Zio's Café expired in May 2002 and has been extended, on Council's approval, on a month to month basis, pending the award of a new Request for Proposal which closed January 14<sup>th</sup>, 2003.

**Background**

Only one bid was received for the Concession Contract and this was submitted by the current operator Zio's Café. The bid submitted by Zio's meets all criteria specified in the Request for Proposal. Zio's has operated the Concession at the Transit Centre since May 12, 1997 and their operation has been more than satisfactory in a highly competitive environment.

The table below outlines the revenues to be paid to Greater Sudbury Transit by Zio's Café during the term of the contract. The term of the contract is twenty-four (24) months from April 1, 2003 to March 31, 2005 with an option to extend the contract up to forty-eight (48) months in 12 month increments pending an annual review by the Lessor.

<b>Term</b>	<b>%of Gross Revenue</b>	<b>Guaranteed Minimum Rent</b>
April 1, 2003 to March 31, 2004	15%	\$22,000
April 1, 2004 to March 31, 2005	15%	\$22,000
April 1, 2005 to March 31, 2006	15%	\$22,000
April 1, 2006 to March 31, 2007	15%	\$22,000
April 1, 2007 to March 31, 2008	15%	\$22,000
April 1, 2008 to March 31, 2009	15%	\$22,000

# Request for Decision City Council




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Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
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Report Title
2002 Rebate: Reuse Organizations

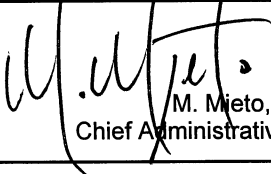
Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
The funding has been set up as a liability for 2002 and will be expensed against that budget.	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
That the 2002 Tipping Fee Rebate for non-profit reuse organizations be approved, as detailed in the report dated February 19, 2003 from the General Manager of Public Works.
Recommendation Continued

**Recommended by the General Manager**

  
D. Bélisle,  
General Manager of Public Works

**Recommended by the C.A.O.**


  
M. Mieto,  
Chief Administrative Officer

# Request for Decision City Council



<b>Recommendation <i>continued</i></b>	<b>X</b>	<b>Background</b>
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Please indicate if the information below is a continuation of the Recommendation or Background

Report Prepared By
 <b>C. Mathieu,</b> Manager of Waste Management

Division Review

As part of the 2002 Budget process, Council approved an option to reimburse a portion of tipping fees for non-profit organizations that accept reusable items from residents. The rebate is provided in an effort to recognize the role that these organizations play in the City's overall waste reduction and re-use efforts.

Three organizations applied for the rebate and staff has reviewed their applications in accordance with Schedule "N" of the Waste Management By-law 2002-331G. The calculation is based on the lesser of either its equal share of the budgeted amount or the amount incurred by the organization.

It is recommended that the 2002 tipping fee rebate budget of \$5,000 be disbursed as follows:

1.	The Society of St. Vincent de Paul -	\$1,299.30
2.	Jarrett Value Centre -	\$1,850.35
3.	The Salvation Army -	<u>\$1,850.35</u>
	<b>Total</b>	<u><u>\$5,000.00</u></u>

# Request for Decision City Council




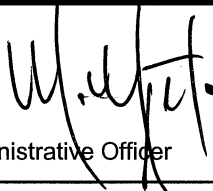
Type of Decision									
Meeting Date	February 27, 2003				Report Date	February 13, 2003			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Development Charges Collected for the Year Ended December 31, 2002

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
N/A	
<input checked="" type="checkbox"/>	Background Attached

Recommendation	
N/A	
<input type="checkbox"/>	Recommendation Continued

Recommended by the General Manager
 D. Wiksinski General Manager of Corporate Services

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

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Date: February 13, 2003

**Report Prepared By**



M.L. Gauvreau  
Manager of Current Accounting Operations

**Division Review**



S. Jonasson  
Director of Finance/City Treasurer

**BACKGROUND**

Pursuant to Section 43 of the Development Charges Act, the Treasurer shall furnish to Council a financial statement relating to the Development Charges By-law and reserve funds.

A copy of this statement shall be forwarded to the Ministry of Municipal Affairs and Housing. This is also a requirement under the Act.

By Corporate Services Resolution No. 99-106 of the former Regional Municipality of Sudbury, all development charges collected are transferred monthly to the appropriate Capital Financing Reserve Fund (e.g. Roads Development Charges to the Capital Financing Reserve Fund - Roads).

Attached is a Development Charges Distribution Statement for the year ended December 31, 2002. Shown is the collection and allocation of development charges for 2002. In total \$659,860 was collected and distributed to the appropriate Capital Financing Reserve Funds.

<b>Development Charge Proceeds January 1, 2002 to December 31, 2002</b>					
	<b>SEWER SERVICE</b>	<b>WATER SERVICE</b>	<b>POLICE</b>	<b>P.W.D. ROADS</b>	<b>RESERVE FUND TOTAL</b>
	\$	\$	\$	\$	\$
<b>Balance as of January 1, 2002</b>					0.00
Development Charge Proceeds:					
January	2,286.00	3,381.00	243.76	1,976.24	7,887.00
February	5,334.00	7,889.00	568.76	4,611.24	18,403.00
March	10,967.00	16,220.00	1,503.60	12,190.40	40,881.00
April	31,730.00	48,087.00	3,883.85	31,488.15	115,189.00
May	21,980.00	34,400.00	3,430.37	27,811.63	87,622.00
June	20,410.00	32,709.00	2,761.03	22,384.97	78,265.00
July	18,345.00	29,520.00	2,428.78	19,691.22	69,985.00
August	13,035.00	23,728.00	2,309.64	18,725.36	57,798.00
September	18,055.00	27,864.00	2,091.70	16,958.30	64,969.00
October	24,265.00	36,662.00	3,012.03	24,419.97	88,359.00
November	5,889.00	9,317.00	703.82	5,706.18	21,616.00
December	2,355.00	3,483.00	334.67	2,713.33	8,886.00
Totals	174,651.00	273,260.00	23,272.01	188,676.99	659,860.00
Resolution #99-106: Allocation	(174,651.00)	(273,260.00)	(23,272.01)	(188,676.99)	(659,860.00)
<b>Balance December 31, 2002</b>	0.00	0.00	0.00	0.00	0.00

# Request for Decision City Council




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	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Municipal Groundwater Study

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
<p>THAT Council authorize Staff to proceed with a Provincially funded Groundwater Study affecting municipal water supply in Capreol, Valley East, Garson, Dowling, Falconbridge and Onaping;</p> <p>AND FURTHER THAT Council authorize the extension of the study to include the evaluation of groundwater impact on Lake Wanapitei and Ramsey Lake;</p> <p>AND FURTHER THAT Council authorize Staff to recruit a contract /temporary employee with the proper qualifications to manage the project for its duration.</p>
Recommendation Continued

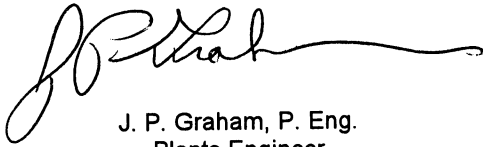
Recommended by the General Manager
 Don Bélisle General Manager of Public Works

Recommended by the C.A.O.
 Mark Mjeto Chief Administrative Officer

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Date: February 19, 2003

**Report Prepared By**



J. P. Graham, P. Eng.  
Plants Engineer

**Division Review**

**Background**

In the Fall of 2002, we made application to the Provincial Government for funding to carry out groundwater studies in our area. We have now received notice that the application has been successful. We attach a letter from the Minister of the Environment and a second one from the Land Use Policy/Water Policy Branch, confirming that a maximum Grant of \$340,000.00 representing 85% of the maximum eligible cost of the project has been approved.

This project will involve a partnership with Falconbridge Limited due to their involvement in the water supplies in Falconbridge and Onaping. Preliminary estimates of Falconbridge's portion of the work is \$40,000.00 of the total projected cost of \$400,000.00. Falconbridge Limited will be bringing their share of the funding to the project.

We also recommend that we extend this project to include an evaluation of groundwater impact on Lake Wanapitei and Ramsey Lake.

This work will take approximately a year to complete and we recommend that we recruit a contract/temporary employee to coordinate and manage this study during its duration.

Our cost for the project including the additional work affecting Lake Wanapitei and Ramsey Lake, is estimated to be \$200,000.00. This will be funded through the 2002 Water Envelope under the Budget established for compliance with Regulation 459.



Ministry  
of the  
Environment

Office of the Minister

135 St. Clair Ave. West  
12th Floor  
Toronto ON M4V 1P5  
Tel (416) 314-6790  
Fax (416) 314-6748

Ministère  
de  
l'Environnement

Bureau du ministre

135, avenue St. Clair ouest  
12<sup>e</sup> étage  
Toronto ON M4V 1P5  
Tél (416) 314-6790  
Télééc (416) 314-6748

RECEIVED  
JAN 29 2003



CITY OF GREATER SUDBURY ENGINEERING

File Number 79474

JAN 27 2003

Mr. Paul Graham, P.Eng.  
Plants Engineer  
City of Greater Sudbury  
P.O. Box 5000 STN A  
Sudbury, ON P3A 5P3

Dear Mr. Graham

I am pleased to inform you that your request for funding assistance for a groundwater study has been approved.

The grant will be up to 85 percent (with a base funding of 70 percent) of the eligible costs up to a maximum of \$340,000. The approved funding assistance is based on the maximum gross cost of \$400,000 for the project, and is to be considered an upset limit.

Please note that there are some conditions attached to the funding. These will be outlined for you in a letter to follow shortly from the Ministry of Environment's Water Policy Branch.

Allow me to congratulate you on the initiative you have shown in taking action to protect this valuable resource, and joining in our government's commitment to the implementation of a comprehensive and multi-disciplinary strategy to protect Ontario's drinking water sources. We are pleased to see the high level of cooperation among municipalities, conservation authorities and other partners to ensure a broad, watershed-level perspective. We are also committed to this collaborative approach, and believe it will help us to achieve our objectives and to ensure the cleanest and safest drinking water for Ontario. Should you require further information, please contact Mr. Brian Nixon, Director, Water Policy Branch, at 416-314-7020.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Stockwell".

Chris Stockwell, MPP  
Minister



Ministry  
of the  
Environment

135 St. Clair Avenue West  
Toronto ON M4V 1P5

Ministère  
de  
l'Environnement

135, avenue St. Clair ouest  
Toronto ON M4V 1P5



RECEIVED  
FEB 07 2003

LAND USE POLICY/WATER POLICY BRANCH  
PHONE: (416) 314-7020 FAX: (416) 314-7200

January 30, 2003

CITY OF GREATER SUDBURY ENGINEERING

Mr. Paul Graham, P.Eng.  
Plants Engineer  
City of Greater Sudbury  
P.O. Box 5000 STN A  
Sudbury, Ontario  
P3A 5P3

Dear Mr. Graham:

**Re: Provincially Funded Groundwater Studies 2002-2003 - Project No. MG03SUD**

I am pleased to provide you with this follow-up to the letter sent to you from the Honourable Chris Stockwell, Minister of the Environment, concerning your proposed groundwater study.

The maximum grant amount of \$340,000 offered by the Minister represents 85% of the maximum eligible study cost of \$400,000 for the approved study, as estimated in your letter of confirmation previously submitted to the Ministry.

To proceed with this funding arrangement, we require that you, as study lead, satisfy the following Terms and Conditions of funding:

- Submission of a supporting Council or Board resolution;
- Submission of an MOE-approved project terms of reference or request for proposals; and
- Submission of a letter detailing the firms costs determined for the project.

Further details on these conditions can be found in the attachment, *Groundwater Studies 2002/2003 Terms and Conditions of Ministry Funding*. The required materials must be submitted no later than February 28, 2003.

This Ministry is pleased to be able to partner with your jurisdiction in advancing this important groundwater knowledge in your region. Should you have any additional questions please do not hesitate to contact Brent Taylor at (416) 314-4395, or Barbara Anderson at (416) 314-7046, Water Policy Branch, Ministry of the Environment.

Yours truly,

A handwritten signature in black ink, appearing to read "Brian Nixon".

Brian Nixon  
Director  
Water Policy Branch



## Provincially Funded Groundwater Studies 2002-2003

### Terms and Conditions of Provincial Funding

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This document outlines the terms and conditions associated with provincial funding for the 2002-2003 Groundwater Studies initiative. The following items must be submitted to the Ministry to receive groundwater study funding:

#### □ **Submission of Resolution of Council or Board of Directors**

The Ministry requires that the Study Lead submits either a resolution of Municipal Council or, where the Study Lead is a conservation authority, a resolution of the Board of Directors. The resolution must confirm involvement in the study, intention to contribute to the costs of the study, and agreement with the following terms for the use of provincial groundwater study funds:

- **Deliverables:** Deliver study results, measurable against the Project Terms of Reference;
- **Accountability:** Manage all public funds contributed to the project in an accountable manner, including recognizing the Province's right to require independent auditing of the project and/or use of public funds in relation to the project; and
- **Reporting:** Reporting progress and study results (reporting / data formats) in accordance with any reporting requirements or milestones developed in the Project Terms of Reference, including a minimum of four (quarterly) report-backs to the ministry.

#### □ **Submission of Approved Project Terms of Reference**

The Ministry requires that the Study Lead submit project technical terms of reference (TOR) for the proposed groundwater study. The project TOR will be based on the Groundwater Studies 2001/2002 Technical Terms of Reference and must be approved by MOE regional staff prior to submission to the Water Policy Branch. To facilitate this process, we encourage the study lead to contact the MOE groundwater specialist in their region early in the development of the project TOR.

#### □ **Submission of a Statement of the Firm Project Costs**

A statement of the firm contract price that includes all eligible contracted services related to the approved study costs

The Ministry requires that professional consulting and technical services be acquired by the Study Lead using an objective *competitive process*. At a minimum, this means that the terms of reference for the study were circulated to at least three independent

# Request for Decision City Council





Type of Decision									
Meeting Date	February 27 <sup>th</sup> , 2003			Report Date	February 21 <sup>st</sup> , 2003				
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
<b>City of Greater Sudbury Master Fire Plan</b>

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>The funding for the consultant fees for the development and final preparation and writing of the Master Fire Plan has been included in the 2003 Budget.</p>	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
<p>THAT the City of Greater Sudbury's Emergency Services Department retain the services of the IBI Group in the amount of \$64,988, to develop the data collection process, the organization of the information, and the final preparation and writing of the Master Fire Plan, this being the highest scoring proposal received meeting all the criteria as specified in the Request for Proposal process.</p> <p>THAT Emergency Services Fire Advisory Committee Terms of Reference be approved.</p> <p>AND THAT Councillor _____ be appointed to the Emergency Services Fire Advisory Committee for the term ending November 30, 2003 or until his/her successor is appointed.</p>
Recommendation Continued

Recommended by the General Manager
 Tim P. Beadman General Manager of Emergency Services (Acting)

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Office

Date: February 21<sup>st</sup>, 2003

**Report Prepared By**

Tim P. Beadman  
General Manager of Emergency Services (Acting)

**Division Review**

Mark Mieto  
Chief Administrative Officer

**BACKGROUND**

At its meeting of October 10<sup>th</sup>, 2002, Council passed Resolution #2002-612 which read:

*“THAT the General Manager, Corporate Services and Acting General Manager, Emergency Services report back to council within twelve (12) months with a completed Fire Risk Assessment and Master Fire Plan for the entire City of Greater Sudbury and that the Chief Administrative Officer be authorized to allocate budget and resources required to ensure its completion;*

*AND THAT the General Manager, Corporate Services and Acting General Manager, Emergency Services report back to the Council at its first meeting in November, with options to address the Coroner’s Jury recommendation that interim measures be implemented in Valley East to increase the number of fire fighters simultaneously arriving at structural fires;*

*AND THAT the Council of the City of Greater Sudbury supports the recommendations of the Coroner’s Jury to enhance and promote public education, fire prevention and early detection of fires.”*

By way of background, the Inquest to the Roy Street Fire resulted in twenty-four (24) recommendations, two of which deal specifically with the Master Fire Plan and Fire Risk Assessment; namely:

*Recommendation #7: To initiate immediately a comprehensive fire risk assessment of all annexed communities under amalgamation and most specifically the former town of Valley East*

*Recommendation #8: To develop a Master Fire Plan as a result of this.*

*Master Plan to be submitted to O.F.M. for review and comment every five years.*

*- Be developed using a comprehensive risk assessment and resource rationalization process.*

*Include standards of coverage based on local needs and circumstances. Include a representative group from the municipality, headed by the Fire Chief, be included in the planning process (i.e. political, business, community, and fire fighters.)*

*Be available for public review and comment prior to approval by the Municipality Council.*

Date: February 21<sup>st</sup>, 2003

As you will recall, at the Council Meeting of January 9<sup>th</sup>, 2003, the Acting General Manager of Emergency Services provided an information report on how these recommendations would be accomplished;

Consequently, the following Action Plan has been developed:

- a) A Request for Proposals (RFP) to retain the services of a Consultant to develop the data collection process, the organization of the information, and the final preparation and writing of the Master Fire Plan was issued with a recommendation for final selection to Council at its meeting of February 27<sup>th</sup>, 2003. It is anticipated that the cost of this RFP will be approximately \$65,000, and will be included in the 2003 Budget;
- b) An Advisory Committee composed of representatives from the business community, the public, both Fire Fighters and Volunteers, the Fire Services Division, a representative of this Council, a Representative from the Fire Marshal's Office, and a municipal advisor will be established by the end of February 2003. The Draft Terms of Reference for this Committee are attached as Appendix "A".

A Request for Proposal advertisement attracted four (4) consultants. The proposals were reviewed and short listed to three consultants. The proposal received from the IBI Group in the amount of \$64,988, to develop the data collection process, the organization of the information, and the final preparation and writing of the Master Fire Plan for the City of Greater Sudbury's Emergency Services Department, scored the highest points and meets all the requirements set out in the Request for Proposal documents. It is therefore recommended to Council that the proposal received from the IBI Group be accepted with the cost for these consulting services funded from the 2003 Budget and that staff be directed to execute the appropriate agreement.

It is also recommended that Council approve the Emergency Services Fire Advisory Committee Terms of Reference attached to this report as 'Appendix A'. A meeting of the Nomination Committee of the City of Greater Sudbury has been scheduled for Wednesday, February 26<sup>th</sup>, 2003 to appoint three members of the public. Also attached as 'Appendix B', for Council's information, is a copy of letters to the Sudbury Professional Fire Fighters' Association and to the Volunteer Fire Fighters' Association requesting participation and representation on the Committee. (The names of these representatives were not available to the General Manager at the time of printing this report.)

In accordance with the Emergency Services Fire Advisory Committee Terms of Reference, one Councillor will be appointed to the Emergency Services Fire Advisory Committee.

## Emergency Services Fire Advisory Committee

### TERMS OF REFERENCE

#### Introduction

In order to facilitate the preparation of a Fire Risk Assessment and the development of a Master Fire Plan for the City of Greater Sudbury, the City supports the Recommendation of the Coroner's Jury to enhance and promote public education, fire prevention and early detection of fires. To this end, the City will expand on the Coroner's Recommendation for representation from the community, and establish a Fire Advisory Committee with representation from a broad sector of the community, Fire Marshal's Office and the Fire Fighters.

#### Purpose

The Emergency Services Fire Advisory Committee, composed of municipal, business, general public, political and fire fighter representatives, is established to provide a 'forum' in which to advance the development of the Master Fire Plan for the City of Greater Sudbury and in this regard, also

To function as an 'advisory' resource to the Fire Chief and General Manager of Emergency Services.

The Committee's mandate will include:

- Review and offer advice on the proposed scope (contents) of the Master Fire Plan;
- Review and offer advice on work completed to date by City staff and other resources;
- Review and offer advice on proposed work plan and schedule for the advancement and completion of the Master Fire Plan;
- Receive progress reports;
- Where required, help to identify options by which to facilitate the Plan's development (options to include information, tools and resource aids);
- Provide information, views and suggestions on various aspects of the Master Fire Plan, including but not limited to:
  - Fire service needs (facilities, vehicles, equipment, staffing, training, IT, aid agreements, etc);
  - City fire risks;
  - Organizational and operational issues and challenges, and their relative priority;
  - Potential solutions and/or actions.
- At the request of City staff or other resources working on the Plan, participate in interviews, work sessions, etc;
- Receive, review, assess and comment on information/work, which City staff and other resources generate during the period of the Plan's development (said information to pertain to the contents of the plan);
- Review and comment on the draft(s) of the Master Fire Plan document;
- Participate/assist in other activities related to the Master Fire Plan document;

**Purpose**  
(cont'd)

- Participate/assist in other activities related to the Master Fire Plan's development as may be requested from time-to-time by the Fire Chief and/or the General Manager of Emergency Services, including but not limited to:
  - Prepare status reports;
  - Attend meetings (e.g., Council meetings);
  - Review and advise on Provincial Policies and Practices;
  - Review and advise on municipal responsibilities (e.g., under the *Fire Protection and Prevention Act, 1997 and regulatory standards*);

**Membership**

The Committee membership will be approved by Council and will consist of the following:

- one Member of City Council
- one Member from the Fire Association
- one Representative from the Volunteer Fire Fighters
- two Members from the General Public
- one Member from the Business Community
- one Advisor from the Ontario Fire Marshal's Office, and
- the Fire Chief (Chair).

The Committee will be chaired by the Fire Chief.

**Duration of Mandate and Committee**

The duration of this Advisory Committee will commence with their appointment through Council to the finalization of the Master Fire Plan and recommendation to Council or December 31<sup>st</sup>, 2003, whichever comes first.

**Meetings**

The Meetings will be held at the request of the Chair. Protocols and communications will be established through the Committee.

**Minutes**

A summary record of advice, discussions and recommendations will be provided for each meeting.

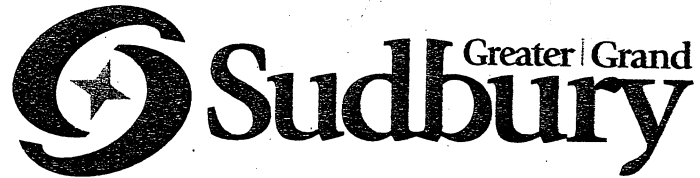
**Resources**

Meeting accommodations and secretarial support will be provided by the Emergency Services Department. The time, except for municipal employees, will be the responsibility of the organization that each Member represents.





City of Greater Sudbury  
Ville du Grand Sudbury



February 13, 2003

Inter-Office Mail

Mr. Chris Stokes, President  
Sudbury Professional Fire Fighters Association  
Main Fire Station, Van Horne Street

Dear Mr. Stokes

**Re: Emergency Services Fire Advisory Committee**

As you may be aware, City Council has passed the enclosed Resolution #2002-612, with respect to the Roy Street Fire, Coroner's Inquest recommendations.

The Emergency Services Department is establishing a City of Greater Sudbury, Emergency Services Fire Advisory Committee. This Committee will be comprised of municipal, business, general public, political and fire fighter representatives as established to guide the development of the City of Greater Sudbury's Master Fire Plan.

Enclosed you will find draft Terms of Reference for this committee. The City is seeking your Association's participation as an essential member of this Fire Advisory Committee.

Would you please advise my office at 671-2489 ext. 2401, no later than February 24, 2003 on your decision to participate and who your representative will be.

I look forward to working with your Association on this very important matter of developing a series of options that will deliver an efficient and cost-effective Master Fire Plan for Fire Services for the City of Greater Sudbury.

Sincerely

A handwritten signature in black ink, appearing to read 'Tim P. Beadman'.

**Tim P. Beadman**  
Acting General Manager of Emergency Services

TPB/bs  
attach.

cc M. Mieto, Chief Administrative Officer  
W. Ropp, Acting Fire Chief

PO BOX 5000 STN A  
200 BRADY STREET  
SUDBURY ON P3A 5P3

CP 5000 SUCCA  
200 RUE BRADY  
SUDBURY ON P3A 5P3

705.671.2489

www.  
city.greatersudbury  
.on.ca



City of Greater Sudbury  
Ville du Grand Sudbury



February 13, 2003

Mr. Fern Landry  
Volunteer Fire Fighters' Representative  
1577 Olivia Street  
Val Caron, ON P3N 1L5

PO BOX 5000 STN A  
200 BRADY STREET  
SUDBURY ON P3A 5P3

CP 5000 SUCCA  
200 RUE BRADY  
SUDBURY ON P3A 5P3

Dear Mr. Landry

**Re: Emergency Services Fire Advisory Committee**

As you may be aware, City Council has passed the enclosed Resolution #2002-612, with respect to the Roy Street Fire, Coroner's Inquest recommendations.

The Emergency Services Department is establishing a City of Greater Sudbury, Emergency Services Fire Advisory Committee. This Committee will be comprised of municipal, business, general public, political and fire fighter representatives as established to guide the development of the City of Greater Sudbury's Master Fire Plan.

Enclosed you will find draft Terms of Reference for this committee. The City is seeking volunteer fire fighters' representation as an essential member of this Fire Advisory Committee.

Would you please advise my office at 671-2489 ext. 2401, no later than February 24, 2003 on your decision to participate and who your representative will be.

I look forward to working with the volunteer representative on this very important matter of developing a series of options that will deliver an efficient and cost-effective Master Fire Plan for Fire Services for the City of Greater Sudbury.

Sincerely

A handwritten signature in black ink, appearing to read 'Tim P. Beadman', with a long horizontal line extending to the right.

**Tim P. Beadman**  
Acting General Manager of Emergency Services

TPB/bs  
attach.

cc M. Mieto, Chief Administrative Officer  
W. Ropp, Acting Fire Chief



# Request for Decision City Council



## Type of Decision

Meeting Date	February 27, 2003				Report Date	February 19, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

## Report Title

Implementation for Fall Protection Systems, Move to Comply with Provincial Legislation

### Policy Implication + Budget Impact


<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

### Recommendation

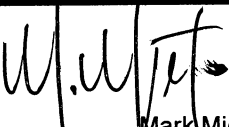
THAT Council authorize the issuing of a Purchase Order in the value of \$158,722.66, to Roger Ferron for the supply, installation and certification of Davit System Hardware meeting all the requirements of current Fall Protection Legislation.

Recommendation Continued

### Recommended by the General Manager

  
Don Bélisle  
General Manager of Public Works

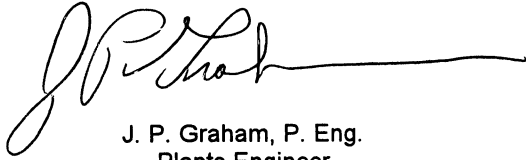
### Recommended by the C.A.O.

  
Mark Mieto  
Chief Administrative Officer

27

Date: February 19, 2003

**Report Prepared By**



J. P. Graham, P. Eng.  
Plants Engineer

**Division Review**

Approximately 2 years ago, the Province passed new Legislation requiring upgraded Fall Protection Systems which affects many of our facilities. Mr. Roger Ferron is a local expert in this work. He was retained by the City of Greater Sudbury to prepare an audit of our facilities and identified the works necessary to comply with the new legislation. Mr. Ferron, working with J. L. Richards to provide engineering expertise, has now given us proposals to proceed with the supply, installation and certification of anchorage systems necessary to implement the recommendation outlined in the audit of our facilities, copy of which is attached.

After the installation of the required Davit Systems, a Phase 3 Program will be initiated to include training, inspection and procedure/rescue planning.

We recommend that we proceed with this work at the present time and attach a copy of Mr. Ferron's submission for your information.

Funding for this work includes:

Fall Arrest Devices - 2002 Waste Water Envelope	\$78,000.00
Fall Arrest Installations - 2001 Water Projects	\$30,000.00
Pumping Station Upgrades -2001 Sewer Projects	\$50,722.66
<b>TOTAL</b>	<b>\$158,722.66</b>

It should be noted that the City's Purchasing By-law would normally have required that a formal tender and specifications be prepared for this work, and that competitive bids be invited. In this instance, the project evolved from new uncharted Legislation, to the evaluations of thirteen (13) unique installations in our various plants, to the design of thirteen (13) configurations, to the evaluation and certification by a Professional Engineer of the recommended solutions, and finally the fabrication and installation of the fall arrest systems.

Under the circumstances, we are recommending a variance from the Purchasing By-law.

**FALL PROTECTION PROJECT  
WATER & WASTE WATER TREATMENT FACILITIES**

- PHASE I - AUDIT OF FACILITIES  
PHASE II - DAVIT SYSTEM  
PHASE III - TRAINING  
- INSPECTION  
- PROCEEDURE & RESCUE PLAN**

**Note:**

The Roger Ferron (consultant) recommends that Phase III include the Confined Spaces

**PHASE II - DAVIT SYSTEM  
WATER & WASTE WATER TREATMENT FACILITIES**

<b>Davit System Hardware</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Total</b>
Mast	13	\$ 496.00	\$ 6,448.00
2' 6" Arm	11	\$ 533.00	\$ 5,863.00
1' 6" Arm	2	\$ 492.00	\$ 984.00
Wall Mount Base	77	\$ 633.10	\$ 48,748.70
Floor Mount Base	51	\$ 496.00	\$ 25,296.00
Anchorage Hardware - Approx. \$ 3,000 incl. 5% overhead			\$ 3,000.00
Total Hardware Cost			\$ 90,339.70
Installation			\$ 22,000.00
Certification of Anchorage System			\$ 25,680.00
Total Cost			\$ 138,019.70
			PST 8% \$ 11,041.58
			GST 7% \$ 9,661.38
<b>TOTAL PROJECT COST</b>			<b>\$ 158,722.66</b>

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

Account Number \_\_\_\_\_

**City of Greater Sudbury  
200 Brady Street  
Sudbury, Ont.**

**Attn: Mr. Paul Graham, P.Eng.**

**Mr. Graham,**

As per Mr. Nick Benkovich and Mr. Maurice Montpellier, the design and engineering of the Davit Systems was completed. Earl Mumford of J.L. Richards was contracted to perform these services as discussed in previous conversations. Mr. Mumford and myself worked to provide a system that meets all fall protection standards and attention was paid to using materials and components that would be the most cost effective to use and fabricate. Mr. Benkovich reviewed the drawings and was satisfied with the design and features of the Davit system.

Following is the quotation for the manufacturing of the fall protection systems and components as discussed in my previous reports. The items consist of 13 Davit Arm Systems and 128 anchorage bases.

There are 11 Davit systems with a 2'6" arm and two Davit Systems with a 1'6" arm. The masts are of the same dimensions and will accept either arm. The Davit System was designed to accept both Miller and North fall protection equipment presently used. The Davit System also has a separate anchor point for a worker who is assisting the one attached to the Davit System. The Davit System also has a fixed anchor point to attach a lowering device if required. The aforementioned features are all ones that are not available on any commercially available Davit type system. The mast will be constructed using 304 grade stainless steel pipe and components.

There are two types of anchorage bases required to address the different types of anchorage methods. The first type of base is called a flat mount base. This one can be attached to a steel beam or to concrete on a flat surface. The wall mount base is one that is used to attach to concrete or steel in the vertical plane (such as connecting it to a lift station manhole). The bases will be constructed of 304 grade stainless steel to address the corrosion issues for outdoor use and use in corrosive sewage applications. All commercially available Davit type systems offer floor mount plates but only one offers a wall mount. Furthermore, only a few offer the option of having the bases constructed of stainless steel.

The total package consists of 13 masts, 11 @ 2'6" arms, 2 @ 1'6" arms, 77 wall mount bases and 51 floor mount bases. All components will be constructed of 304 grade stainless steel materials. The mast and arms will have a #4 finish and all the bases will be pickled in acid.

The cost of the total package is \$87, 379.50

The unit price for the components of the Davit System for the whole package are as follows:

Masts	\$496.60
2'6" Arm	\$533.00
1'6" Arm	\$492.70
Wall Mount Base	\$633.10
Floor Mount Base	\$496.60

Although the price may seem high, consider that these are still below the cost of purchasing the components from fall protection suppliers.

All suppliers manufacture their masts and arms of mild steel or aluminum and do not offer interchangeable arms and a fall protection anchor for the employee assisting. A separate anchor for a lowering device consists of

swivels or hooks bolted to the arm whereas this Davit System the anchor is integral to the mast.

All suppliers manufacture their bases out of mild steel and offer stainless steel bases as an option. Only one manufacture offers a wall mount base but their system is not compatible with your fall protection equipment. Your cost for the bases is equal to or lower than their mild steel bases and half the price of the stainless steel bases offered.

If you wish to purchase the components separately and not as a whole package, the unit costs are as follows:

Masts	\$642.20
2'6" Arm	\$692.90
1'6" Arm	\$639.60
Wall Mount Base	\$791.25
Floor Mount Base	\$621.25

The cost for installation of the bases is as follows:

Installation of all bases: \$22,000.00 hardware not included  
Hardware will be supplied or invoiced at cost plus 5%

The hardware consist of Hilti epoxy grout and stainless steel rod, nuts and washers for concrete and stainless steel bolts, nuts and washers for mounting to steel.

The final step in the process, as outlined in my initial proposal and my Oct 13<sup>th</sup>, 2002 Phase 2 details is the certification of the installed anchors. The cost for this service is \$25,680.00. This consists of evaluating each anchor, a photo and description of the anchor and a letter stamped by a P.Eng certifying the anchor for use as required by MOL regulations. The engineer to be used for this service is Mr. Earl Mumford of J.L. Richards.

Lastly, these Davit Systems, which were originally required for fall protection will also address the requirements of the new confined space regulations. The City of Greater Sudbury has trained personnel as confined space trainers and is evaluating its equipment requirements. These Davit Systems will address the entry and rescue requirements for confined spaces as per the new regulations. In effect, these systems will address two different issues at once. Furthermore, when completing Phase Three of the proposal, end user training, inspection, procedure and rescue plan for fall protection we can perform the same legislated requirements for confined space at the same time.

All prices do not include applicable taxes, terms are net 30 days.  
I trust that all is satisfactory.

If you have any questions or require additional information, please contact me.

Thank You,

Roger Ferron

# Minutes

<b>City Council Minutes</b>	<b>2003-02-13</b>
<b>Priorities Committee Minutes (TABLED)</b>	<b>2003-02-26</b>
<b>Nomination Committee Minutes</b>	<b>2003-02-26</b>
<b>Greater Sudbury Police Services Board</b>	<b>2003-01-20</b>
<b>Flour Mill B.I.A.</b>	<b>2003-01-27</b>
<b>Tender Opening Committee</b>	<b>2003-02-18</b>



**THE FORTY-FIFTH MEETING OF THE COUNCIL  
OF THE CITY OF GREATER SUDBURY**

Committee room C-11  
Tom Davies Square

Thursday, February 13<sup>th</sup>, 2003  
Commencement: 6:15 p.m.

**DEPUTY MAYOR LOUISE PORTELANCE, IN THE CHAIR**

Present Councillors Bradley; Callaghan; Craig; Davey; Dupuis; Kilgour; McIntaggart (A6:17 pm); Petryna

City Officials D. Belisle, General Manager of Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; D. Wuksinic, General Manager, Corporate Services; T. Beadman, Acting General Manager, Emergency Services; R. Swiddle, Director of Legal Services/City Solicitor; S. Jonasson, Director of Finance/City Treasurer; H. Salter, Deputy City Solicitor; P. Aitken, Government Relations/Policy Analyst; T. Mowry, City Clerk; G. Ward, Council Secretary

Declarations of Pecuniary Interest None declared.

"In Camera" 2003-42 Bradley/Kilgour: That we move "In Camera" to deal with litigation matters in accordance with Article 15.5 of the City of Greater Sudbury Procedure By-law 2002-202 and the Municipal Act, R.S.O. 1990, c.M.45, s.55(5).

**CARRIED**

Recess At 6:45 p.m., Council recessed.

Reconvene At 7:02 .m., Council moved to the **Council Chamber** to continue the regular meeting.

Chair **HIS WORSHIP MAYOR JAMES GORDON, IN THE CHAIR**

Present Councillors Bradley; Callaghan; Courtemanche; Craig; Davey; Dupuis; Gainer (A8:37 pm); Kilgour; Lalonde; McIntaggart; Petryna; Portelance

City Officials D. Belisle, General Manager of Public Works; I. Davidson, Chief of Police, Greater Sudbury Police Service; C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; C. Sandblom, Acting General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services; T. Beadman, Acting General Manager, Emergency Services; R. Swiddle, Director of Legal Services/City Solicitor; S. Jonasson, Director of Finance/City Treasurer; J.P. Graham, Plants Engineer; P. Aitken, Government Relations/Policy Analyst; N. Charette, Manager of Corporate Communications and French-language Services;

City Officials  
(Continued)

K. Bowschar-Lische, Law Clerk; T. Mowry, City Clerk; G. Ward, Council Secretary

News Media

The Box; MCTV; Sudbury Star; Northern Life; CIGM; Le Voyageur

Declarations of Pecuniary Interest

None declared.

Rules of Procedure

Council, by a two-thirds majority, agreed to dispense with the Rules of Procedure and deal with Item R-2 (Motion by Councillor Kilgour regarding closure of facilities) at this time.

Item R-2 Closure of Facilities

Kilgour/Portelance: WHEREAS the City of Greater Sudbury has committed to a set of values:

- Providing a high quality service with a citizen focus
- Managing the resources in our trust efficiently, responsibly and effectively
- Encouraging innovation and accepting risks
- Maintaining honest and open communication
- Creating a climate of trust and a collegial working environment
- Acting today in the interests of tomorrow

AND WHEREAS the City of Greater Sudbury has chosen:

- To promote the well-being of our citizens in a healthy, safe and stimulating community
- To provide and improve the environmental and ecological health of the community
- To ensure that our community is attractive to young adults as a place to build careers and raise families
- To put children first
- To present Greater Sudbury to the world as a dynamic and vibrant community

AND WHEREAS the City of Greater Sudbury has embraced as strategic priorities:

- Adopting a governance model appropriate to the City of Greater Sudbury and a policy approach to issues management
- Implementing the principles of the Health Communities movement by supporting the development of Community Action Networks and a Healthy Communities implementation framework

AND WHEREAS the City of Greater Sudbury is currently examining the potential closure of several community facilities that may be able to play a part in meeting the future needs of the citizens of the City of Greater Sudbury as we work towards our fulfilling our goals and priorities.

Item R-2  
(Continued)

THEREFORE BE IT RESOLVED that the City of Greater Sudbury defer the closure of any facilities until a policy is established that will meet the requirements that have been established in our vision statements and ensure that we adequately meet the needs of our citizens both now and into the future.

The following amendment to the motion was then presented:

Bradley/Kilgour: That the foregoing motion be amended by deleting the following words in the final paragraph **“until a policy is established that will meet the requirements that have been established in our Vision Statements”** and substituting the following:

“until a public consultation process has occurred consisting of Council and one member of the public from each Ward (to be nominated by Members of Council) with a report back to Council on Thursday, September 11<sup>th</sup>, 2003 in order to ensure that it meets all of Council’s policies”

AND THAT the motion be further amended by adding the following words:

“And Staff is hereby directed to remove all options relating to such closures from the 2003 Current Budget Option Package.”

Motion for Referral

It was moved by Mayor Gordon that the foregoing motion be referred to the 2003 Finance Committee Meeting (Budget) scheduled to take place on Monday, February 17<sup>th</sup>, 2003 as advice from the whole Council.

**The motion for referral was carried on a show of hands vote.**

Rules of Procedure

Council, by a two-thirds majority, agreed to dispense with the Rules of Procedure and deal with the Consent Agenda at this time.

**PART I**  
**CONSENT AGENDA**

The following resolution was presented to adopt Items C-1 to C-18 inclusive, contained in Part I, Consent Agenda:

2003-43 Kilgour/Bradley: That Items C-1 to C-18 inclusive, contained in Part I, Consent Agenda, be adopted.

**CARRIED**

**MINUTES**

Item C-1  
Report No. 44  
C.C.  
2003-01-23

2003-44 Kilgour/Bradley: That Report No. 44, City Council Minutes of 2003-01-23 be adopted.

**CARRIED**

<p>Item C-2 Report No. 12 Priorities Committee <u>2003-02-12</u></p>	<p>2003-45 Bradley/Kilgour: That Report No. 12, Priorities Committee Minutes of 2003-02-12 be adopted.</p>	<p><b>CARRIED</b></p>
<p>Item C-3 Report No. 12 Planning Committee <u>2003-02-11</u></p>	<p>2003-46 Bradley/Kilgour: That Report No. 12, Planning Committee Minutes of 2003-02-11 be adopted.</p>	<p><b>CARRIED</b></p>
<p>Item C-4 Report No. 2 Public Input Session 2003 Budget <u>2002-01-27</u></p>	<p>2003-47 Kilgour/Bradley: That Report No. 2, Public Input Session - 2003 Budget, Minutes of 200 2-01-27 be received.</p>	<p><b>CARRIED</b></p>
<p>Item C-5 Report No. 1 Finance Committee <u>2003-01-28</u></p>	<p>2003-48 Bradley/Kilgour: That Report No. 1, 2003 Finance Committee Minutes of 2003-01-28 be adopted.</p>	<p><b>CARRIED</b></p>
<p>Item C-6 Report No. 13 G.S.P.L.B. <u>2002-11-21</u></p>	<p>2003-49 Kilgour/Bradley: That Report No. 13, Greater Sudbury Public Library Board, Minutes of 2002-11-21 be received.</p>	<p><b>CARRIED</b></p>
<p>Item C-7 Report No. 14 G.S.P.L.B. <u>2002-12-19</u></p>	<p>2003-50 Bradley/Kilgour: That Report No. 14, Greater Sudbury Public Library Board, Minutes of 2002-12-19 be received.</p>	<p><b>CARRIED</b></p>
<p>Item C-8 N.D.C.A. <u>2003-01-15</u></p>	<p>2003-51 Bradley/Kilgour: That the Report of the Nickel District Conservation Authority, Minutes of 2003-01-15 be received.</p>	<p><b>CARRIED</b></p>
<p>Item C-9 G.S.H.C. <u>2002-12-18</u></p>	<p>2003-52 Kilgour/Bradley: That the Report of the Greater Sudbury Housing Corporation, Minutes of 2002-12-18 be received.</p>	<p><b>CARRIED</b></p>
<p>Item C-10 G.S.P.S.B. <u>2002-11-18</u></p>	<p>2003-53 Bradley/Kilgour: That the Report of the Greater Sudbury Police Services Board, Minutes of 2002-11-18 be received.</p>	<p><b>CARRIED</b></p>
<p>Item C-11 G.S.P.S.B. <u>2002-12-16</u></p>	<p>2003-54 Bradley/Kilgour: That the Report of the Greater Sudbury Police Services Board, Minutes of 2002-12-16 be received.</p>	<p><b>CARRIED</b></p>

Item C-12  
T.O.C.  
2003-02-04

2003-55 Kilgour/Bradley: That the Report of the Tender Opening Committee, Minutes of 2003-02-04 be received.

**CARRIED**

Item C-13  
Report No. 2  
Finance Committee  
2003-02-04

2003-56 Kilgour/Bradley: That Report No. 2, Finance Committee, Minutes of 2003-02-04 be adopted.

**CARRIED**

### **TENDERS**

Item C-14  
Contract 2003-41  
Waste Collection  
Services: Area 3

Report dated 2003-02-05 from the General Manager of Public Works regarding Tender Award: Contract 2003-41 - Waste Collection Services: Area 3 was received.

The following resolution was presented:

2003-57 Bradley/Kilgour: That Contract 2003-41: Waste Collection Services - Area 3, be awarded to William Day Construction Limited, in the amount of \$302,317.53, as determined by the unit prices and quantities involved, this being the lowest tender meeting all the requirements of the plans and specifications.

**CARRIED**

### **ROUTINE MANAGEMENT REPORTS**

Item C-15  
Resignation/  
Appointment -  
Sudbury Metro  
Centre

Report dated 2003-01-31, with attachment, from the General Manager of Corporate Services regarding Resignation/Appointment - Sudbury Metro Centre was received.

The following resolution was presented:

2003-58 Portelance/Kilgour: That the resignation of Suzanne Nacinovic-Flamand (Best Western Hotel) from the Board of Directors Sudbury Metro Centre, be accepted, with regret, effective immediately;

And that Mr. Bob Conlin (William's Coffee Pub, Commerce Centre, 43 Elm Street) be appointed to fill the vacancy on the Board of Directors, Sudbury metro Centre, for the term ending November 30<sup>th</sup>, 2003, or until his successor is appointed.

**CARRIED**

Item C-16  
Macher-Perras  
Municipal Drain

Report dated 2003-02-05 from the General Manager of Public Works regarding Macher-Perras Municipal Drain was received.

Item C-16  
(continued)

The following resolution was presented:

2003-59 Portelance/Bradley: That the City of Greater Sudbury accept the petition for a Municipal/Agricultural Drainage works submitted by landowners within the area described as Lot 1 and Part of Lot 2, Concession 2, Rayside Township and Part of Lot 12, Concession 2, Blezard Township, which was filed with the Clerk on the tenth day of January 2003 and that the City of Greater Sudbury appoint the engineering firm of K. Smart Associates Limited as the drainage engineer for this project.

**CARRIED**

Item C-17  
Draw from Library  
Reserve Fund

Report dated 2003-01-31 from the General Manager of Citizen & Leisure Services regarding draw from Library Reserve Fund was received.

The following resolution was presented:

2003-60 Kilgour/Bradley: That Council approve a draw from the Library Reserve Fund in the amount of \$25,000 to be used to retain a consultant to prepare a branch space needs analysis for the Greater Sudbury Public Library.

**CARRIED**

Item C-18  
Withdrawal of  
Management Services  
- Pinegate

Report dated 2003-02-05 from the Acting General Manager of Health & Social Services regarding Withdrawal of Management Services - Pinegate was received.

The following resolution was presented:

2003-61 Portelance/Bradley: WHEREAS the first budget increase in global base budget funding received by the Northeast Mental Health Centre from the Ministry of Health and Long-Term Care in the past 11 years was 2% for the 2002/2003 fiscal period;

AND WHEREAS the 2002/2003 Operating Plan submitted to the Ministry of Health and Long-Term Care by the Northeast Mental Health Centre in April 2002 projected a deficit of \$172,640;

AND WHEREAS one of the options to address the deficit was to temporarily co-locate the men and women's Withdrawal Management Services for a 12 week period beginning January 6, 2003;

AND WHEREAS the Ontario Federation of Community Mental Health and Addiction Programs cites in *Outcomes and Effectiveness: The Success of Community Mental Health and Addiction Programs* (2003) that "most organizations have seen their base budget decline by over 20% since 1992, as their funding has not kept pace with the increased cost of providing services";

Item C-18  
(Continued)

THEREFORE LET IT BE RESOLVED THAT the Council of the City of Greater Sudbury will lobby the provincial government for permanent and adequate funding for addiction services by using the situation faced by the Northeast Mental Health Centre as a local example of where service delivery is compromised due to financial pressures as a result of under-funding.

**CARRIED**

Change of Chair

At 8:30 p.m., Mayor Gordon vacated the Chair

**COUNCILLOR DOUG CRAIG, IN THE CHAIR**

**DELEGATIONS**

Item 4  
Biodiesel Presentation

Report dated 2003-02-05 from the General Manager of Public Works regarding Biodiesel Presentation was received for information.

Mr. Govindh Jayaraman, Senior Partner, Topia Energy Inc., addressed Council with an overhead presentation regarding the development of a biodiesel plant in Sudbury.

**MATTERS ARISING FROM THE "IN CAMERA" SESSION**

Rise and Report

Deputy Mayor Portelance, as Chairman of the Committee of the Whole, reported Council met to deal with litigation matters falling within Article 15.5 of the City of Greater Sudbury Procedural By-law 2002-202 and the Municipal Act, R.S.O. 1990, c.M.45, s.55(5) and certain resolutions emanated therefrom.

Junction Creek  
Creosote Clean Up

2003-62 Bradley/Kilgour: That the City of Greater Sudbury share in one-third of the costs to prepare a study to determine remedial action on creosote impacted lands along Junction Creek.

**CARRIED**

**BY-LAWS**

2003-23A	3	A BY-LAW OF THE CITY OF GREATER SUDBURY TO CONFIRM THE PROCEEDINGS OF COUNCIL OF FEBRUARY 13TH, 2003
2003-24F	3	A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2003-9F TO APPROVE THE PAYMENT OF THE 2002 NEIGHBOURHOOD ASSOCIATION GRANT

(This By-law corrects a year reference in By-law 2003-9F).

2003-25A	3	<p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO ADOPT A FACILITY CODE OF CONDUCT POLICY</p> <p>Priorities Committee Resolution 2003-07</p>
2003-26A	3	<p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO ADOPT A CITIZEN SERVICE POLICY</p> <p>Priorities Resolution 2003-08</p>
2003-27A	3	<p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO APPOINT BY-LAW ENFORCEMENT OFFICERS FOR THE GREATER SUDBURY AIRPORT</p> <p>(This By-law updates the list of By-law Enforcement Officers at the Greater Sudbury Airport.)</p>
2003-28P	3	<p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO ADOPT AMENDMENT NUMBER 217 OF THE OFFICIAL PLAN FOR THE SUDBURY PLANNING AREA</p> <p>Planning Committee Recommendation 2003-2</p> <p>(This amendment is a site specific Official Plan amendment to permit the creation of one residential lot, being approximately a minimum of 2 acres in size, on the subject property which is located within the Agricultural Reserve of the Official Plan for the Sudbury Planning Area. To do so, this amendment exempts the subject property from the following requirements of Section 8.18 f. v) of the Official Plan:</p> <p>1. Only the registered owner of the parcel on the date of the adoption of the Official Plan (March 14<sup>th</sup>, 1978) may be permitted a severance - Andrea Blais, Parcel 4693 S. E. S. - 2650 Dominion Drive, Val Therese)</p>
2003-29A	3	<p>BEING A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE A LEASE AGREEMENT WITH THE ONTARIO METIS AND ABORIGINAL ASSOCIATION FOR THE TRILLIUM CENTRE, AZILDA.</p> <p>Planning Committee Meeting 2003-02-12</p>
2003-30T	3	<p>A BY-LAW OF THE CITY OF GREATER SUDBURY TO REGULATE PARKING ON FIRE ROUTES IN THE CITY OF GREATER SUDBURY</p> <p>(This By-law consolidates the Fire Routes By-laws of the former municipalities. With this consolidation in place, it will now be possible for Council to update the Schedules as new buildings and locations are added.)</p>



2003-31A                    3            A BY-LAW OF THE CITY OF GREATER SUDBURY TO APPOINT MUNICIPAL LAW ENFORCEMENT OFFICERS TO ENFORCE THE PRIVATE PROPERTY AND DISABLED PARKING SECTIONS OF BY-LAW 2001-1 AND THE FIRE ROUTE BY-LAW 2003-30T

(This By-law updates the list of by-law enforcement officers).

2003-32T                    3            A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2001-2, THE TRAFFIC AND PARKING BY-LAW

Report dated 2003-02-05 from the General Manager of Public Works.

(This By-law deals with speed control on sections of Algonquin Road, Countryside Drive and Rockwood Drive that are adjacent to Algonquin Road Public School.)

1<sup>st</sup> & 2<sup>nd</sup> Reading

2003-63 Bradley/Kilgour: That By-law 2003-23A to and including By-law 2003-32T be read a first and second time.

**CARRIED**

3<sup>rd</sup> Reading

2003-64 Kilgour/Bradley: That By-law 2003-23A to and including By-law 2003-32T be read a third time and passed.

**CARRIED**

**CORRESPONDENCE FOR INFORMATION ONLY**

C-19  
Development Liaison  
Advisory Committee  
Status

Report dated 2003-01-31, with attachment, from the General Manager of Economic Development & Planning Services regarding Development Liaison Advisory Committee Status was received for information.

Item C-20  
Security Bond of  
Municipal Officers

Report dated 2003-01-31 from the General Manager of Corporate Services regarding Security Bond of Municipal Officers, January 1, 2003 to January 1, 2004 was received for information.

**PART II  
REGULAR AGENDA**

**MOTIONS**

Item R-1  
Municipal Infra-  
structure Renewal

Gordon/Portelance: WHEREAS a recent Citizen Survey in the City of Greater Sudbury clearly identified deteriorating municipal infrastructure, in particular, the roads infrastructure, as the City's leading priority;

AND WHEREAS the City of Greater Sudbury's Long Term Financial Plan identifies a ten (10) year capital funding gap of \$193,000,000 for roads infrastructure;

Item R-1  
(Continued)

AND WHEREAS the municipal road network services local and provincial motorists, and is an integral component of the entire provincial transportation infrastructure;

AND WHEREAS municipalities across Northern Ontario are experiencing a deterioration of their municipal infrastructure, particularly roads and bridges;

AND WHEREAS the Ontario Municipal Support Program introduced by the Province in 1995 to replace municipal roads subsidies, unconditional grants and grants for northern transportation assistance, resulted in significant losses in provincial assistance for municipal roads infrastructure;

NOW THEREFORE BE IT RESOLVED THAT the Council of the City of Greater Sudbury strongly urges the Province of Ontario to introduce long term, sustainable funding assistance for municipal infrastructure renewal;

AND THAT copies of this resolution be forwarded to the Honourable Ernie Eves, Premier of Ontario, the Honourable Norm Sterling, Minister of Transportation, the Honourable Janet Ecker, Minister of Finance, AMO, FONOM, NEOMA and all Local MPPs.

Friendly Amendment

Councillor Davey and Councillor Callaghan recommended the following friendly amendments, which were accepted by Mayor Gordon, mover of the motion:

2003-65 Davey/Dupuis: AND WHEREAS any long term sustainable funding assistance for municipal infrastructure should be part of a new overall revenue sharing arrangement between the Province and the municipalities including income taxes and other revenues as opposed to coming exclusively from property tax sources.

Main Motion  
(As Amended)

The original motion, as amended, was then presented:

2003-66 Gordon/Portelance: WHEREAS a recent Citizen Survey in the City of Greater Sudbury clearly identified deteriorating municipal infrastructure, in particular, the roads infrastructure, as the City's leading priority;

AND WHEREAS the City of Greater Sudbury's Long Term Financial Plan identifies a ten (10) year capital funding gap of \$193,000,000 for roads infrastructure;

AND WHEREAS the municipal road network services local and provincial motorists, and is an integral component of the entire provincial transportation infrastructure;

AND WHEREAS municipalities across Northern Ontario are experiencing a deterioration of their municipal infrastructure, particularly roads and bridges;

Item R-1  
(Continued)

AND WHEREAS the Ontario Municipal Support Program introduced by the Province in 1995 to replace municipal roads subsidies, unconditional grants and grants for northern transportation assistance, resulted in significant losses in provincial assistance for municipal roads infrastructure;

AND WHEREAS any long term sustainable funding assistance for municipal infrastructure should be part of a new overall revenue sharing arrangement between the Province and the municipalities including income taxes and other revenues as opposed to coming exclusively from property tax sources.

NOW THEREFORE BE IT RESOLVED THAT the Council of the City of Greater Sudbury strongly urges the Province of Ontario to introduce long term, sustainable funding assistance for municipal infrastructure renewal;

AND THAT copies of this resolution be forwarded to the Honourable Ernie Eves, Premier of Ontario, the Honourable Norm Sterling, Minister of Transportation, the Honourable Janet Ecker, Minister of Finance, AMO, FONOM, NEOMA and all Local MPPs.

**CARRIED**

### **ADDENDUM TO AGENDA**

Addendum

The following resolution was presented:

2003-67 Kilgour/Bradley: That the Addendum to the Agenda be dealt with at this time.

**CARRIED**

Declarations of  
Pecuniary Interest

None declared.

### **MINUTES**

Item AD.1  
Report No. 3  
Finance Committee  
2003-02-05

2003-68 Portelance/Bradley: That Report No. 3, 2003 Finance Committee Minutes of 2003-02-05 be adopted.

**CARRIED**

Item AD.2  
Report No. 4  
Finance Committee  
2003-02-10

2003-69 Portelance/Bradley: That Report No. 4, 2003 Finance Committee Minutes of 2003-02-10 be adopted.

**CARRIED**

**BY-LAWS**

2003-8T                      3<sup>RD</sup>      A BY-LAW OF THE CITY OF GREATER SUDBURY TO CHANGE THE NAME OF BIG NICKEL MINE ROAD TO BIG NICKEL ROAD  
  
Planning Committee Meeting 2003-02-12

2003-34A                    3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO APPOINT K. SMART ASSOCIATES LTD. AS THE DRAINAGE ENGINEER FOR THE MACHER-PERRAS MUNICIPAL DRAIN PROJECT  
  
Report dated 2003-02-05 from the General Manager of Public Works

1<sup>st</sup> & 2<sup>nd</sup> Reading                      2003-70 Kilgour/Bradley: That By-law 2003-34A be read a first and second time.

**CARRIED**

3<sup>rd</sup> Reading                              2003-71 Bradley/Kilgour: That By-law 2003-8T and By-law 2003-34A be read a third time and passed.

**CARRIED**

**QUESTION PERIOD**

Highway 144                              Councillor Bradley advised F.O.N.O.M. had passed a resolution at its meeting in Sault Ste. Marie requesting Mayor Lim of the City of Timmins and Mayor Gordon meet with the Honourable Norman Sterling, Minister of Transportation regarding the upgrading of Highway 144. A previous request (supported by Council) requested that the Province construct a truck stop on Highway 144 in order put to check their rigs.

Adjournment                            2003-72 Kilgour/Bradley: That this meeting does now adjourn. Time: 9:42 p.m.

**CARRIED**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**GREATER SUDBURY POLICE SERVICES BOARD MEETING**  
**MONDAY, JANUARY 20, 2003 - 4:00 P.M.**  
**Police Headquarters, 5<sup>th</sup> Floor Boardroom, Tom Davies Square**

**Present:**

Andy HUMBER, Chair  
Joanne FIELDING, Vice Chair  
Councillor Eldon GAINER  
Councillor Ron BRADLEY  
David PETRYNA

Rollande Mousseau, Secretary

Ian DAVIDSON, Chief  
Jim CUNNINGHAM, Deputy Chief  
Sharon BAIDEN, Director of Administration  
Staff Inspector Brian JARRETT  
Inspector Gerry POPE

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**PUBLIC PORTION**

**News Media**

Paul Godkin, MCTV  
Todd Hamilton, Sudbury Star

**Adoption of Minutes**

(2003-8) Bradley-Fielding: THAT the Greater Sudbury Police Services Board Minutes of December 16, 2002, be adopted as circulated and read.

CARRIED

**Declarations of Pecuniary Interest**

None

**Elections**

Chief Ian Davidson assumed the Chair and conducted the 2003 board elections for Chair and Vice Chair.

The final results of the election -

Chair	-	Mr. Andy Humber
Vice Chair	-	Ms. Joanne Fielding

Board members congratulated Mr. Humber and Ms. Fielding on their re-election and also commended them for their commitment to board business..

**Matters Arising from In Camera Discussions**

Vice Chair Joanne Fielding reported that motions dealing with litigation and personnel issues resulted from In Camera Discussions.

**Officer Reclassification**

Letter from Chief Davidson dated January 10, 2003, advising that the following personnel were reclassified as follows:

To 1<sup>st</sup> Class Constable effective December 22, 2002:

Constable D. Gelinas

Constable A. Nesbitt

Constable J. Santagapita

For the information of the Board.

**Lions Eye in the Sky**

Letter from Chief Davidson dated January 10, 2003, attaching minutes of the Advisory Committee Meeting held for December 2002 along with incidents of interest. For the information of the Board.

**Police Services Board Web Site**

Letter from Chief Davidson dated January 10, 2003, advising that the Police Services Board now has a link on the Police Web Site. For the information of the Board.

**Marketing Update**

Letter from Chief Davidson dated January 10, 2003, advising that Staff Inspector Brian Jarrett will give an update on marketing initiatives within the Service.

Staff Inspector Jarrett provided the board with details of the many initiatives undertaken by the Service which will provide ongoing information and services to the community. Sponsorships are still being pursued in order to achieve some of these initiatives.

Board members agreed that keeping the community informed and responding to the community's changing needs are very important.

**Vehicle Maintenance Contract**

Letter from Chief Davidson dated January 10, 2003, advising that the process to secure vehicle maintenance vendor(s) will commence during the month of February. It is anticipated that the Service will be in a position to assume this responsibility by April 2003. For the information of the board.

**Partners Against Crime Grant**

Letter from Chief Davidson dated January 10, 2003, advising that in response to the Ministry of Public Safety and Security's call for proposals under the Partners Against

Crime Grant, the Service submitted an application to address problems and issues respecting Cyber Crime. It is not anticipated that a decision will be made until March or April of this year. The grant, if approved, would supply one time funding to a maximum of \$40,000 to offset a portion of project costs. For the information of the board.

## **ADDENDUM**

(2003-2) Petryna-Gainer: THAT the Sudbury Police Services Board deals with the items on the Addendum this date.

CARRIED

### **Departmental Statistics**

Letter from Chief Davidson dated January 10, 2003, advising that there were no statistics available for the January Board Meeting. However, the January 20, 2003, Addendum distributed to board members, provided the Statistics for the month of September 2002.

Deputy Chief Jim Cunningham reviewed the September, 2002, statistics with board members.

### **Victim Services Grant Programs**

Letter from Chief Davidson dated January 20, 2003, attaching a report respecting an application for funding under the Police-Linked Community Victim Services Grant Program.

Chief Davidson reviewed the report which outlined the new grant programs which are being administered by the Victim Services Division of the Ministry of the Attorney General to assist victims of crime. The Police Linked Community Victim Services Grant Program would provide \$250,000 over two years and would support the victims of crime by enhancing the ability of police services and community organizations to work together.

(2003-3) Petryna-Gainer: THAT the Board submit an application under the Police-Linked Community Victim Services Grant Program, a project aimed to work toward the development of community strategies and responses that will address and prevent the victimization of older adults, including promoting and supporting older adults who are victims of elder abuse and neglect.

CARRIED

### **Return of Found Property**

Letter from Chief Davidson dated January 10, 2003, attaching a request for the return of found property.

(2003-9) Petryna-Gainer: THAT the Board approves the return of found property as follows:

Louise Swain, one Jeep Comanche Sport Bicycle, no rear wheel,  
Serial #L990115958

CARRIED

**2002 Board Trust Fund Year End Report**

Letter from R. Mousseau dated January 14, 2003, attaching under separate cover the Board Trust Fund Report for the Year 2002.

(2003-10 ) Gainer-Petryna: THAT the Sudbury Police Services Board approves the 2002 Board Trust Fund Year End Report.

CARRIED

**United Steelworkers of America - Van Financing Donation**

Letter from Chief Davidson dated January 10, 2003, advising that the United Steelworkers of America, Local 6500 and 2020, have agreed to provide one year's financing on a van for use in the crime Prevention Branch.

(2003-11) Gainer-Petryna: THAT the Board approves United Steelworkers of America's donation of one year's financing on a van for use in the Crime Prevention Branch in the amount of \$3600.00.

CARRIED

**Notes of Appreciation**

Letter from Chief Davidson dated January 10, 2002, advising that his office has received eight letters of appreciation since the December Board meeting. For the information of the board.

**Budget 2003**

Letter from Chief Davidson dated January 10, 2003, advising that the 2003 budget will be presented on January 20, 2003. The Chief also reported that the Police are scheduled to appear before Council for their budget submission on February 17, 2003, at 5:30 p.m.

A 2003 Budget package was distributed to Board members. Board members were given an overview of the Operating Budget, Reduction Options and the Capital Budget.

(2003-12) Petryna-Gainer: THAT the Board approves the 2003 Operating Budget in the amount of \$29,967,939 and that this budget be recommended to the City of Greater Sudbury Council for approval.

CARRIED

**Next Meeting**

The next Board Meeting will be held on **WEDNESDAY, 12 FEBRUARY, 2003, AT 4:00 P.M., Police Headquarters, 5<sup>th</sup> Floor Boardroom, Tom Davies Square.**

**Adjournment**

(2003-13) Petryna-Gainer: THAT this meeting be adjourned.  
Time: 6:10 p.m.

CARRIED



**MINUTES OF THE ANNUAL MEETING OF THE  
FLOUR MILL BUSINESS IMPROVEMENT AREA ASSOCIATION**

Monday, January 27, 2003  
Place: Maria's Restaurant

Commencement: 7:30 pm  
Adjournment: 8:30 pm

Present: R. Prevost, Chair; R. McMahon; Dr. R. de la Riva; P. Kostakos; A. de la Riva, acting-secretary;

Guest: C. Salazar, City of Greater Sudbury.

Business Representatives: G. Rosset, 630540 Ontario limited; Jacques Bertrand, and René Haché, Family Meat Master; and Jeff Robichaud.

Excused: T. McMahon, L. Cameron, Mr. Courtemanche, City Councilor

Mr. Prevost welcomed the group and C, Salazar to the meeting.

The Agenda was presented and discussed.

McMahon-Kostakos : “ That the Agenda for the Annual Meeting of the Flour Mill Business Improvement Area dated January 27, 2003 be accepted”.

Carried.

**Minutes:**

A. de la Riva explained that the minutes of the Annual Meeting held on March 25, 2002 were given to the city administration with the statement of receipts and disbursements for the year ended December 31, 2001. She will ask Mr. T. Mowry, from the city, for a copy of those minutes so they can be read and approved at the next meeting.

**Financial Report:**

The Financial report for 2002 was presented by the Chair.

G. Rosset commented that she appreciated the support of the BIA for the beautification project of Draper Street. After discussion,

R. de la Riva- G. Rosset: “that the financial report ending December 31, 2002 be accepted as presented.”

Carried.

**2003 Budget:**

After discussion,

R. de la Riva - G. Rosset: “That the 2003 Budget be approved in the amount of \$ 10,000.00 to maintain the same levy as in 2002.”

Carried.

## 2002 Project Review:

Careshare project- flower beds:	\$ 5,000.00
FedNor proposal	\$ 250.00
Silos Project Study	\$ 1,443.90

All agreed that these were worthwhile projects.

## 2003 Projects:

- fourth year with flower beds to beautify the area with plenty of flowers;
- Youth intern to promote the Flour Mill area;
  - \$25,000.00 approved by FedNor - 90% of project costs and 10% the BIA;
  - \$ 2,500.00 will be BIA contribution for computer software and other costs.
  - We believed the total cost to the BIA cost will be around \$7,500.00. The BIA was offered a small office space by T. McMahon, that could also serve as a permanent address for both the BIA and the Intern.
  - Intern duties and responsibility will be the responsibility of the Board.
- R. de la Riva proposed as another project the landscaping in front of the Bradley Pharmacy, on city property. City officials to be contacted for ideas.

## Composition of the Board:

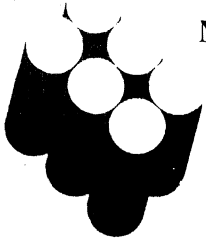
After discussion, G. Rosset accepted to replace L. Ferguson who left the board a year ago for health reasons.

R. de la Riva - T. McMahon: " That George Rosset be accepted as a new member of the Board." Carried.

## Question Period:

René Haché and Jacques Bertrand complained about city services such as garbage collection and water costs. More taxes for less services.

**Adjournment:** 8:30 pm.



FLOUR MILL BIA  
STATEMENT OF REVENUE AND EXPENDITURES  
YEAR ENDED DECEMBER 31<sup>st</sup>, 2002

Cash on hand on December 31st, 2001 62,791.07

**REVENUE**

Business levy 2002 (Receivable)	9,327.80	
Interest earned	<u>587.12</u>	<u>9,914.92</u>
		72,705.99

**EXPENDITURE**

Silo project study	1,443.90	
Flower Beds -2001	5,000.00	
Flower Beds -2002 (Payable)	5,000.00	
FEDNOR proposal writing	250.00	
Bank charges	<u>1.80</u>	<u>11,695.70</u>

Balance December 31<sup>st</sup>, 2002 61,010.29  
(See also payables and receivables)

**CASH BALANCE:**

Current account	1,086.36
Short term G.I.C.	<u>55,596.13</u>
Balance per Caisse statements	<u><u>56,682.49</u></u>

**PAYABLE:**

Careshare flowers, year 2002 5,000.00

**RECEIVABLE:**

Business Levy 2002 9,327.80

**ADJUSTED CASH BALANCE** 61,010.29

RAYMOND A. PRÉVOST -CHAIRMAN

RITA MCMAHON -TREASURER

## MINUTES OF THE TENDER OPENING COMMITTEE MEETING

Committee Room C-41  
Tom Davies Square  
2003-02-18

Commencement: 2:30 p.m.  
Adjournment: 2:55 p.m.

### D. MATHÉ, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR

#### Present

J. Cameron, Co-Ordinator of Smart Communities; K. Lessard, Law Clerk; L. Lesar, Secretary to the Manager of Supplies & Services

#### RFP for Smart Sudbury Community Portal

Proposals for Smart Sudbury Community Portal (including hardware, software, consulting and support services) {estimated at a cost of \$1,000,000.00} were received from the following bidders:

#### **BIDDERS**

Navantis Inc.  
IBM Canada Ltd.  
Locus Systems Inc.  
Braegan Group Inc.  
Cyber Sudbury Inc.

A bid deposit in the form of a certified cheque or letter of credit in the amount of \$50,000.00 accompanied each proposal, with the exception of Braegan Group Inc.

The foregoing tenders were turned over to the Co-Ordinator of Smart Communities for review and recommendation to the General Manager of Economic Development & Planning who would report to City Council.

#### RFP for Time and Attendance Scheduling Software

Proposals for Time - Attendance - Scheduling Software were received from the following bidders:

Principal Decision Systems International  
Intime Solutions Inc.  
Jacobs Business Software  
Ad Opt Technologies  
Quatro Group  
N2End Connectivity Inc.  
Our Software Ltd.  
Kronos Computerized Time Systems Inc.

The foregoing tenders were turned over to the Acting Director of Emergency Services for review and recommendation to the Acting General Manager of Emergency Services who would report to City Council.

#### Adjournment

The meeting adjourned at 2:55 p.m.

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Chair

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Secretary